



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, JUNE 6, 2023

CALL TO ORDER at 7:00 pm

ROLL CALL

Mayor Duke Gerber	Trustee Mary Walker	Trustee Ben Kleimer
Mayor Pro Tem Art Fox	Trustee Dana Veljacic (arrived at	Open Seat
Clerk Melissa Matthews	Administrator Barb Smith	Absent: Trustee Cassi MacUmber

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Art Fox to approve the agenda, seconded by Mary Walker, unanimously approved (without Dana).

APPROVAL OF MINUTES

1. May 16, 2023

Motion by Art Fox to approve the minutes, seconded by Duke Gerber, unanimously approved (without Dana).

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

Garrett Alexander, 196 Monument Street: Street sweeping – still a lot debris in the streets after street sweeping.

DISCUSSION AND ACTION ITEMS

1. Trustee Application: Ondrej Mertlik

Ondrej Mertlik gave a little background about himself and explained his desire to be more involved and give back to the community.

Motion by Duke Gerber to appoint Ondrej Mertlik as Trustee to fill the vacant seat, seconded by Ben Kleimer, unanimously approved.

Swearing in of new Trustee: Onjrej Mertlic

ROLL CALL at 7:22pm

Mayor Duke Gerber	Trustee Mary Walker	Trustee Ben Kleimer
Mayor Pro Tem Art Fox	Trustee Onjrej Mertlic	Trustee Dana Veljacic (arrived at 7:27)
Clerk Melissa Matthews	Administrator Barb Smith	Absent: Trustee Cassi MacUmber

DISCUSSION AND ACTION ITEMS

1. Mountain Bike Trails on Iron Mountain – Will Hadden

Hadden proposed moving forward with building mountain bike trails on Iron Mountain. This would be a community led project, smaller than that the previous proposal, and would include young volunteers from around the valley. Staff gave background of the previous project in regards to the plan and status as well as a reminder that the Board has already designated the area as a ‘non-motorized area’. Hadden understands the need to block off social trails and has knowledge of trail maintenance. Staff recommends this opportunity. The Board discussions included preservation and liability concerns, and ultimately

agreed to allow the group to proceed. The Board asked Hadden and the volunteers to alert the Board once the proposed trails are flagged and they will review it.

Motion by Ben Kleimer to allow for the flagging of a potential trails by volunteers on Iron Mountain, seconded by Duke Gerber, unanimously approved.

2. Stop Work Order at 237 Water Street due to violations at Turkey Creek

Staff explained that there was a report and video submitted about silt and rocks being pushed/dumped into the river when they were doing landscaping work at the above address. Staff immediately issued a stop work order and began researching possible penalties and best practices for resolving an issue like this. Once the stop work order was given, the owner reacted quickly and the contractor put the silt fence back up immediately. Conversation included that there was confidence that the contractor did attempt to protect the waterway throughout the project.

This led to further discussion regarding how to prevent and handle situations like this in the future. Ideas included requiring contractors to register with the town and/or a deposit system for any fines incurred. The Board decided that this bears further discussion and would like to involve Planner Scot Hunn on the conversation. Board directed Staff to not fine the General Contractor, as they responded and remedied the situation so quickly. They also directed staff to include a discussion item on an upcoming agenda regarding this and ensure Planner Scot Hunn will be present.

AUDIT PRESENTATION – Linda Overcash

Accountant Linda Overcash presented the audit for the Town of Red Cliff for the year 2022. Staff explained that the town has used the same auditor as the past couple of years. They are very professional and can be critical. Copies of the Audit will be available at the Town Office.

Motion by Duke Gerber to accept the 2022 Audit, seconded by Ben Kleimer, unanimously approved.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber:

- Bill Squires’ memorial service was beautiful and brought many people to town.

Administrator, Barb Smith:

- Streetscape update: beginning the work to get easements for all properties along the affected areas. Working on the legal documents for each homeowner. Staff has dates for outreach events in July, August, and September.
- Recent discussions with CDOT regarding Hwy 24 road conditions informed us that they do plan to work on the Minturn to Camp Hale stretch in 2024 which would include widening, guardrail replacements, and resurfacing. In regards to the fencing that was downed at the S-curves, CDOT plans to do some mitigation and replace the fencing late summer.
- Staff has been researching part-time employee benefits in comparison to other municipalities and we are on par with other areas. The main difference is that we don’t have employee perks. There is a new law requiring that we offer a retirement savings program to employees, which must be put in place by the end of June and administered through the Town. The Town does not have to do a match, but this could be considered with budget discussions for next year.
- At next meeting, the attorney will be present to discuss ongoing issues in Town.

Clerk, Melissa Matthews:

- Mayor Pro Tem, Art Fox, has been added as a signer for the Town’s bank accounts. There is one form that needs signed by all of the signers to finalize it, which will be done tonight.
- The annual Town Clean Up Day/Event was on Saturday, May 20. The dumpsters were filled and there was a lot of participation by residents throughout Town. Staff was available throughout the day handing out vests and trash bags as well as assisting volunteers as needed. The thank you BBQ was well attended and fun! Huge THANK YOU to Rob Stoops for running the grill.

- The CML Spring Outreach local meeting was on June 1st in Vail at 3:00pm. This was an opportunity to get an update on the end of the recent legislative session and what it means for our community. There was heavy focus on HB-213 regarding the process, ultimate outcome, and anticipation of future bills like this. The meeting was attended by Trustee Ben Kleimer and Clerk Melissa Matthews.
- Attended the Eagle River State of the River meeting. The presenters explained that the snow pack and run off in this area are at average, and that places like Utah had much higher numbers which will be very good for the Colorado River. Eagle River Water & Sanitation District is working to reduce consumption in the district, as they are getting close to capacity in some areas and anticipating growth.
- At the Eagle County Community Wildfire Protection Plan stakeholder engagement meeting, they explained that there are three plans: Eagle County, Eagle River Fire Protection District, and Vail Fire. They were interested in the stakeholder's values and desires regarding potential wildfire impacts, such as whether to respond or be proactive, and concerns for post fire recovery should that have to happen.
- The Kid's Lunch Program will be starting July 21st. The town will provide a free lunch and fun activity every Wednesday at 11:00am throughout the summer.

BILL PAY

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (70.96)
Ace Hardware	5110 · Road/Bridge	\$ (19.87)
AED Authority	5100 · Building/Grounds	\$ (195.00)
Amazon Marketplace	5100 · Building/Grounds	\$ (108.17)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (102.34)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (186.32)
Eagle Rocks Aggregate	5110 · Road/Bridge	\$ (482.97)
FirstBank	5181 · Bank Service Charges	\$ (2.00)
Home Depot	5100 · Building/Grounds	\$ (44.93)
Home Depot	5051 · Marketing & Town Events - Town Clean Up	\$ (119.96)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - May 2023	\$ (4,507.30)
J.G. Plumbing & Heating	5100 · Building/Grounds	\$ (672.63)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (1,355.50)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (397.50)
WalMart	5032 · WWTP Maintenance	\$ (20.33)
Waste Management	5086 · Trash Collection	\$ (142.02)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (1,500.44)
Duke Gerber	5061 · Mayor	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Cassandra MacUmber	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,842.12)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)

Beyer, David	Payroll	\$ (1,135.25)
Sandoval, Lorenzo	Payroll	\$ (949.15)
Sandoval, Lorenzo	Reimbursement - Mileage	\$ (78.60)
Matthews, Melissa	Payroll	\$ (1,786.69)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Expense Reimbursement - Radios	\$ (719.00)
Gallegos, Nick	Payroll	\$ (1,235.67)
Martinez, William	Payroll - Replacement for lost CK#37434	\$ (2,289.32)
Martinez, William	Payroll - void lost CK#37434	\$ 2,289.32
Martinez, William	Payroll	\$ (1,811.16)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (714.75)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (60.78)
FirstBank	5181 · Bank Service Charges	\$ (2.00)
Town of Red Cliff - General Fund	2600 - Due to Other Funds - 2022 Expenses paid by General Account	\$ (45,753.45)
Water Quality Control Professionals	5021/5031 · WTP/WWTP Operators 5022/5032 · Repairs	\$ (4,448.00)

Motion by Art Fox to approve the Enterprise Account bill pay, seconded by Duke Gerber, unanimously approved.

3. Community Fund Account

FirstBank	5181 · Bank Service Charges	\$ (2.00)
Kristina Finamore	5051 · Marketing & Town Events	\$ (648.34)
Melissa Matthews	Reimb-5051 · Marketing & Town Events	\$ (152.97)
Red Cliff Provisions	5051 · Marketing & Town Events - Town Clean Up	\$ (45.26)
Vail Honeywagon	5051 · Marketing & Town Events - Town Clean Up	\$ (1,210.14)
Walmart	5051 · Marketing & Town Events	\$ (115.90)

Motion by Dana Veljacic to approve the Community Fund Account bill pay, seconded by Art Fox, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Duke Gerber, unanimously approved at 9:28 pm.