



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, AUGUST 1, 2023

CALL TO ORDER at 7:05pm

ROLL CALL

Mayor Duke Gerber	Trustee Mary Walker	Trustee Ben Kleimer
Mayor Pro Tem Art Fox	Trustee Cassi MacUmbler	Trustee Ondrej Mertlik
Clerk Melissa Matthews	Administrator Barb Smith	Planner Scot Hunn
Absent: Trustee Dana Veljacic		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Cassie MacUmbler to approve the agenda, seconded by Mary Walker, unanimously approved.

APPROVAL OF MINUTES

1. July 18, 2023

Motion by Cassi MacUmbler to approve the minutes, seconded by Duke Gerber, unanimously approved with Trustee Ondrej Mertlik abstaining.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

Garrett Alexander – The Courage Classic race last weekend presented some major safety concerns, especially in regards to bicycle traffic going in both directions. There was further discussion about how the race seemed to be poorly organized and poorly managed.

DISCUSSION AND ACTION ITEMS

1. Update on the Eagle Valley Trail – Robin Thompson & Kevin Sharkey

The goal is to get this phase of the project completed by the end of 2024. This phase will connect the trail from Vail Pass to Glenwood Canyon. They still have a large gap in funding and are looking to grants to fill this. They have done a feasibility study and found that the majority of people want the trail finished for these main reasons: connecting our community, addressing climate change, equity and inclusivity, economic impact (with examples from Summit County), and quality of place (safety), as well as sustainable tourism. There was discussion about connecting Red Cliff to the trail in the future.

2. New Application: 326 Eagle Street new residential build

Planner Scot Hunn presented the application for a custom-built single-family house. The proposal meets the town's code criteria. The owner also owns the two adjacent lots and Planner Scot Hunn clarified that they did not require subdivision as they were already divided. The Board's concerns included: the plans showed a proposed porch on the back but it was presented that this will not be done, wanting clarification of the grade of the driveway, questions around the lighting and whether it meets dark sky compliance, site landscaping plans, and potentially requiring/recommended a wildlife proof storage. Motion by Cassie MacUmbler to approve the new residential structure at 326 Eagle Street with the following conditions because the plans submitted for review are in general conformance with the requirements of Chapter 16 of Red Cliff Town Code.

1. Apply for a SUP due to the single-family designation within the MU/TC zone district.

2. Prior to or concurrent with building permit application, the Applicant shall revise the “Managed Area & Landscape Plan” to show any/all pathway, patio, or landing areas as well as details related to materials; and, recommend reviewing the site plan and grading of the driveway for accuracy.
3. Prior to or concurrent with building permit application and/or no later than temporary certificate of occupancy inspection request, the Applicant shall provide the Town details and intent for any/all temporary outdoor irrigation necessary to establish approved re-vegetation.
4. Prior to or concurrent with building permit application, the Applicant shall provide details on building plans (floor plans and elevation drawings) showing the location of all exterior light fixtures, as well as specifications for any proposed exterior light fixtures to ensure proper lumens are met per code and that dark sky, or night-sky compliant fixtures (down cast and/or full cut-off) are proposed.
5. Prior to or concurrent with building permit application, the Applicant shall revise and update the Site Plan to include details and/or labels for driveway grade at the last 4 feet of the driveway demonstrating that this portion of the driveway does not exceed 4% grade.
6. Prior to or concurrent with building permit application, the Board recommends considering areas on the property where screened or enclosed storage (preferably lockable/secure for purposes of wildlife proof trash storage) may be accommodated.
7. Prior to or concurrent with building permit application, the Applicant shall update the plans to show the change of removal of the covered porch in the plans.

Motion seconded by Duke Gerber, unanimously approved.

3. 2024-2026 Animal Services Contract with Eagle County

Staff explained that we were hoping to have a contract ready, but they are still going back and forth with the other organizations that they contract with. We should be getting something from them soon.

RESOLUTIONS

RESOLUTION 2, SERIES 2023

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF ADOPTING A BUILDING PERMIT DEPOSIT FEE SCHEDULE

This Resolution is a result of discussion at a previous meeting. The Board had no additional discussion on the topic.

Motion by Ben Kleimer to approve Resolution 2, Series 2023, seconded by Cassi MacUmbler, unanimously approved.

RESOLUTION 3, SERIES 2023

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF, COLORADO, APPROVING THE CREATION OF THE DEFENSIVE DRIVING SCHOLARSHIP PROGRAM

This Resolution is a result of discussion at a previous meeting. The Board had no additional discussion on the topic.

Motion by Cassi MacUmbler to approve Resolution 2, Series 2023, seconded by Duke Gerber, unanimously approved.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber:

- Alerting staff that some residents were having a fire (contained in a fire pit) in the middle of a street which is the primary access for emergency vehicles. This could be a major issue if an emergency vehicle needed to get through quickly. Staff will educate residents on the safety concerns while encouraging community social events to continue in a more responsible manner.
- Noticed that the pond was low. Staff informed that this was intentional to try and clear silt out it.

Administrator, Barb Smith:

- The roof work has begun on Town Hall, however with the heavy rain today, we did have some leaks and will look into that.
- The estimate for masonry work came in high. This was for: the wall at the entrance of the High Street, repairs on the Town Hall building, and the chimney on the Town Hall. We have had a hard time getting other companies to come up and get us a bid. We will move forwards on the chimney repair as that is urgent, and continue to research options for the other projects.
- Had a meeting with our DOLA representative and she seemed optimistic on grants for the Streetscape project, primarily for matching the larger federal grant(s).
- May have found another option for curbs, seen in Grand Junction. This option would allow for a consistent curb that can be driven over instead of having driveway aprons. Staff will research this option further.

Clerk, Melissa Matthews:

- Our nomination for the Most Endangered Places designation is almost ready. This could significantly help us with funding to rehabilitate and preserve the old Town Hall building. We do need letters of support, so if you would like to write one or know of a resident to ask, please let us know.
- Staff submitted a Letter of Support stating our support of the Eagle County Regional Housing Action Plan grant through DOLA for the Town of Avon.
- In regards to recent traumatic experiences for our staff, we have looked into what resources may be available for them after being the first responders at suicide scenes under the bridge. The County has a debrief after such events for all staff involved. They will include our staff in that in the future. We have also connected with the Hope Center and we can have them contact our staff after any future events and they will reach out to the individual employee(s). We have also discussed paying for any sessions or resources that are not free for our staff. The Board agreed that this should be paid for by the town.
- Upcoming events:
 - Thurs/Fri, 8/17-8/18: TransRockies: They are hiring 3 locals to be ‘Town Ambassadors’ and be available during the event to ensure that there is no trespassing, speeding, or general disrespect to residents.
 - Sat, 8/19: Movie Night with movie TBD
 - Sun, 8/20: Ice Cream Social with Streetscape information and Easement Agreements available as well as celebrating back to school
 - Sun, 9/10: Community Unity Day

Trustee Ben Kleimer:

- Geoffrey Grimmer is running for EC Commissioner and reached out about what is and what is not working between the Town and the County. There was discussion about inviting all candidates to come to a meeting as well as inviting them to Community Unity Day. Kleimer will invite him.

BILL PAY

1. General Account

Amazon Marketplace	5100 · Building/Grounds	\$ (183.14)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (102.47)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (186.23)
Eagle County Fleet Services	5093 · Repairs & Maintenance	\$ (2,889.39)
Home Depot	5100 · Building/Grounds	\$ (39.65)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - July 2023	\$ (4,448.84)
Pinnacol Assurance	5072 · Worker's Compensation	\$ (1,392.00)

Shell	5100 · Building/Grounds	\$ (42.02)
The Paint Bucket	5100 · Building/Grounds	\$ (106.72)
Vero Broadband	5046 · Computer & Internet	\$ (140.00)
Waste Management	5086 · Trash Collection	\$ (142.27)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (15.26)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (874.82)
Duke Gerber	5061 · Mayor	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Cassandra MacUmbert	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Ondrej Mertlik	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,842.11)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Beyer, David	Payroll	\$ (1,230.88)
Sandoval, Lorenzo	Payroll	\$ (1,352.77)
Sandoval, Lorenzo	Reimbursement - Mileage	\$ (20.96)
Matthews, Melissa	Payroll	\$ (1,692.11)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Reimbursement - Mileage	\$ (89.08)
Gallegos, Nick	Payroll	\$ (1,226.73)
Martinez, William	Payroll	\$ (1,589.36)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Cassi MacUmbert to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

CDPHE	5024 · Annual Fee - Drinking Water	\$ (100.00)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (60.87)
Cummins Sales and Service	5032 · Repairs, Testing & Maintenance	\$ (1,699.00)
Town of Red Cliff - General Fund	7000.2 · Operating Transfer Out - Jan-Jun 2023 Portion of R&B	\$ (17,549.50)
Town of Red Cliff - General Fund	2600 - Due to Other Funds - Jan-Jun 2023	\$ (19,950.81)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (465.67)

Motion by Cassie MacUmbert to approve the Enterprise Account bill pay, seconded by Ondrej , unanimously approved.

3. Community Fund Account

Amazon	5051 · Marketing & Town Events	\$ (8.90)
Kristina Finamore	5051 · Marketing & Town Events	\$ (537.95)
Walmart	5051 · Marketing & Town Events	\$ (231.23)

Motion by Cassi MacUmbert to approve the Community Fund Account bill pay, seconded by Duke Gerber, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Cassi MacUmbert, unanimously approved at 8:55pm.