



MINUTES
MEETING OF THE PLANNING AND ZONING COMMISSION
Town of Red Cliff Council Chambers, 400 Pine Street
Tuesday, September 5, 2023

CALL TO ORDER 6:06PM

ROLL CALL

Chairperson Trish Marcine
Aaron Burgamy
Planner Scot Hunn

Bob Will
Clerk Melissa Matthews
Deputy Clerk Chris Brown

Art Fox
Administrator Barb Smith
Absent: Garrett Alexander

APPROVAL OF AGENDA

Motion by Trish Marcine to approve the agenda, seconded by Bob Will, unanimously approved.

DISCUSSION AND ACTION ITEMS

1. 511 Water Street proposed deck expansion

Homeowner Justin Carter presented his plan to: replace the existing deck; expand the deck on the south side of the house; replace the failed structural beam; replace the garage door; and add a man door to the corner of the house. There will be a concrete retaining wall as well. Planner Scot Hunn noted that the retaining wall will need to be engineered, as it is over 4 feet. He recommends approval under the condition that engineered plans for the retaining wall be provided.

Carter intends to replace the concrete driveway. There was discussion about permitting requirements for the driveway repair/replacement. Staff recommended that Carter research this further before beginning work on that part of the project, as it is likely that a full replacement will need a permit.

Motion by Trish Marcine to recommend approval by the Board of Trustees for the proposed deck expansion at 511 Water Street with the conditions that they dictate all work to be done on a site plan and ensure that they have engineered drawings of the applicable portions of the project, seconded by Art Fox, unanimously approved.

ADJOURNMENT TO THE JOINT WORK SESSION

Motion by Trish Marcine to adjourn to the Joint Work Session, seconded by Bob Will, unanimously approved at 6:17 PM.