



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, OCTOBER 17, 2023**

**CALL TO ORDER at 7:00 pm**

**ROLL CALL**

Mayor Duke Gerber	Trustee Art Fox	Trustee Cassi MacUmb
Trustee Dana Veljacic	Trustee Mary Walker	Trustee Ondrej Mertlik
Trustee Ben Kleimer	Deputy Clerk Chris Brown	Administrator/Clerk Melissa Matthews
Accountant Linda Overcash	Co-Administrator Barb Smith	

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Cassie McUmb, unanimously approved.

**APPROVAL OF MINUTES**

1. October 3, 2023  
No Minutes to Approve

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

No Public Comments

**DISCUSSION AND ACTION ITEMS**

1. Letter of Support for the Eagle River Fire Protection District's grant request to assist with Red Cliff fire mitigation efforts.

No Discussion necessary this meeting as it's been talked about previously.

Motion by Cassie McUmb to approve the Letter of Support, seconded by Art Fox, unanimously approved.

**ORDINANCES & RESOLUTIONS**

**ORDINANCE 2, SERIES 2023 - FIRST READING**

AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS ORIGINALLY BUDGETED FOR THE FISCAL YEAR 2023, FOR THE TOWN OF RED CLIFF, COLORADO

Motion by Cassie McUmb to approve the Ordinance 2, Series 2023, seconded by Dana Veljacic, unanimously approved.

**ORDINANCE 3, SERIES 2023 – FIRST READING**

AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF RED CLIFF FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024, AND ENDING ON THE LAST DAY OF DECEMBER 2024.

Motion by Cassie McUmb to approve the Ordinance 3, Series 2023, seconded by Dana Veljacic, unanimously approved.

**ORDINANCE 4, SERIES 2023 – FIRST READING**

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE TOWN OF RED CLIFF FOR THE 2024 BUDGET YEAR. Motion by Cassie McUumber to approve the Ordinance 4, Series 2023, seconded by Duke Gerber, unanimously approved.

**STAFF/TRUSTEE UPDATES**

Mayor, Duke Gerber:

Co-Administrator, Barb Smith:

- The Board discussed Administrator Melissa Matthews’ absence and how to support her through her leave to care for her sick child. The Board decided to pay her the budgeted 35 hours weekly until she returns.  
Motion by Duke Gerber to pay Administrator Melissa Matthews sick pay of 35 hours weekly throughout her absence due to her medical emergency, seconded by Cassie McUumber, unanimously approved.
- At the manager’s meeting, there was discussion about evacuation plans for towns and we were informed that the Sheriff is in charge during active emergencies in the Town. We talked about possible future plans of having a meeting with the Sheriffs Dept. and possible plans for a practice evacuation. This could also include testing the alarm in the old Town Hall.
- In the Manager meeting, land acquisition for low-income housing was discussed. There are 80 units planned by CDOT, including lots in Eagle-Vail.
- We have been having an issue with submitting our paperwork for the grant we received as part of the COVID funds. We have accounted for \$55,000 of our \$72,000 grant. We have reached out for help submitting the required forms.
- We have discussed with the new CDOT liaison about why we chose not to go through CDOT for planning and grants which was largely due to difficulty with working with CDOT over the state for the grants.

Trustees Dana Veljacic:

- The main updates from the EVTA Board meeting are that they will be offering free bus fare for shorter routes aimed at tourists to help with travel between Vail and Beaver Creek, as well as a possibility for free or discounted fares for Eagle County employees.

1. General Account

Eagle County Animal Services	5050 · Animal Control	\$ (213.00)
Eagle County Historical Society	5186 · Donations/Contributions	\$ (100.00)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (446.50)
Utility Notification Center of CO	5100 · Building/Grounds	\$ (23.22)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (16.46)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (79.22)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$ <u>209.62</u>
Smith, Barbara J	Reimbursement - Health Insurance	\$ (1,842.11)
Smith, Barbara J	Payroll	\$ (349.15)
Brown, Chris	Payroll	\$ (520.60)
Beyer, David	Payroll	\$ (1,300.81)
Sandoval, Lorenzo	Reimbursement - Mileage	\$ (1,231.79)
Sandoval, Lorenzo	Payroll	\$ (41.92)

Matthews, Melissa	Reimbursement - Health Insurance	\$ (1,598.58)
Matthews, Melissa	Payroll	\$ (349.15)
Gallegos, Nick	Payroll	\$ (1,226.74)
Martinez, William	Reimbursement - Health Insurance	\$ (1,315.48)
Martinez, William	Payroll	\$ (349.15)

Motion by Ben Kleimer to approve the General Account bill pay, seconded by Cassie McUmbler, unanimously approved.

1. Enterprise Account

USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
Water Quality Control Professionals	5021/5031 · WTP/WWTP Operators 5022/5032 · Repairs	\$ (4,101.05)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (464.29)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,288.41)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)

Motion by Cassie McUmbler to approve the Enterprise Account bill pay, seconded by Ben Kleimer, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Cassie McUmbler, unanimously approved at 8:21pm.