



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, NOVEMBER 21, 2023

CALL TO ORDER at 7:07 pm

ROLL CALL

Mayor Duke Gerber	Trustee Cassi MacUmbler	Trustee Ondrej Mertlik
Trustee Ben Kleimer	Deputy Clerk Chris Brown	Administrator/Clerk Melissa Matthews
Trustee Art Fox	Trustee Mary Walker	Co-Administrator Barb Smith
Absent: Trustee Dana Veljacic		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Ben Kleimer, unanimously approved.

APPROVAL OF MINUTES

1. November 7, 2023

Motion by Cassi MacUmbler to approve the minutes, seconded by Art Fox, unanimously approved with Mary Walker abstaining.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

None.

DISCUSSION AND ACTION ITEMS

None.

ORDINANCES & RESOLUTIONS

RESOLUTION 9, SERIES 2023

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF RED CLIFF, COLORADO, SETTING REGULAR MEETING DATES FOR THE TOWN OF RED CLIFF BOARD OF TRUSTEES, ESTABLISHING TOWN RECOGNIZED HOLIDAYS, AND SETTING THE OFFICIAL LOCATION OF POSTINGS FOR THE YEAR OF 2024

Motion by Duke Gerber to approve Resolution 9, Series 2023, seconded by Art Fox, unanimously approved.

RESOLUTION 10, SERIES 2023

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF RED CLIFF, COLORADO, REAPPOINTING STAFF FOR THE FISCAL YEAR 2024

Motion by Cassie MacUmbler to approve Resolution 10, Series 2023, seconded by Duke Gerber, unanimously approved.

RESOLUTION 11, SERIES 2023

A RESOLUTION AUTHORIZING EAGLE COUNTY, COLORADO, TO COLLECT SPECIFIED DELINQUENT FEES WITH THE GENERAL PROPERTY TAX FOR THE TOWN OF RED CLIFF, COLORADO

Motion by Cassi MacUmbler to approve Resolution 11, Series 2023, seconded by Duke Gerber, unanimously approved.

STAFF/TRUSTEE UPDATES

Co-Administrator/Clerk, Melissa Matthews:

- The water outage last week was much shorter than expected - under 2 hours. The leak was not from the main line, but instead from an abandoned line. The abandoned lines exposed were capped off. They were able to get the samples to the lab early enough to get results by Thursday afternoon and lifted the boil order at that time.
- Regarding the questions about an easement agreement brought by the Laske’s, our attorney noted that the Town could grant an additional easement to either them or the current owner (transferable with the purchase of the property). Also, the Town could offer an agreement to the Laske’s that the Town will grant the easement to them upon closing. Should the Laske’s ask for this, staff would recommend additional information from them and a purchase price would need to be set.
- We have officially hired Kristina Finamore as the Event Coordinator.
- One Book One Valley kickoff event for the 2024 book is on Monday, December 4th at 6:00 pm at The Bookworm of Edwards. Elected officials are invited to attend to read the Proclamation of support for this program.
- The Town & County Holiday Gathering is on Monday, December 4th at 5:30 pm at the Westin’s Stoke & Rye and all Trustees are invited to attend.
- The Town Wide Thanksgiving Dinner was a success with about 125 attendees. Thank you to Mango’s and their staff for donating the food and their time.
- In the past, the Town has donated to the Eagle Valley Community Foundation for the services they provide to us through the food bank. Staff inquired as to whether the Board wanted to do that again this year. The Board agreed to do a \$1,000 for donation this year.

Co-Administrator, Barb Smith:

- We have a donation coming in for the children’s programs and school scholarships in the amount of \$5,000.

Trustee, Art Fox:

- Inquired about whether we will/should patch the roads where we did street cuts this year (Monument & at the intersection of Eagle/Water St).

Trustee, Cassie MacUmbler:

- Took note of the length of the public comment and the Board agreed to keep the Public Comments at 5 mins or less in the future.

BILL PAY

1. General Account

Eagle County Animal Services	5050 · Animal Control	\$ (213.00)
Statewide Internet Portal Authority	5046 · Computer & Internet	\$ (23.10)
USDA Forest Service Service	5115 · Rent/Lease Expense - Communications Tower	\$ (397.89)

USDA Forest Service Service	5115 · Rent/Lease Expense - Communications Tower	\$ (2,879.79)
USPS	5041 · Postage, Print, Telephone, Supplies	\$ (59.92)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (15.55)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (62.20)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$ (64.77)
Duke Gerber	5061 · Mayor - replacement for lost check	\$ (250.00)
Art Fox	5062 · Board Member - replacement for lost check	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,842.11)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Smith, Barbara J	Reimbursement - Mileage	\$ (62.88)
Brown, Chris	Payroll	\$ (1,023.74)
Brown, Chris	Reimbursement - Mileage	\$ (55.02)
Beyer, David	Payroll	\$ (1,017.26)
Sandoval, Lorenzo	Payroll	\$ (844.61)
Matthews, Melissa	Payroll	\$ (1,752.11)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Gallegos, Nick	Payroll	\$ (1,235.66)
Martinez, William	Payroll	\$ (1,794.50)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Cassi MacUmbler to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (567.51)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,297.37)

Motion by Cassi MacUmbler to approve the Enterprise Account bill pay, seconded by Ondrej Mertlik, unanimously approved.

3. Community Fund Account

City Market	5051 · Marketing & Town Events	\$ (7.28)
Kristina Finamore	5051 · Marketing & Town Events	\$ (538.95)
Melissa Matthews	Reimb-5051 · Marketing & Town Events	\$ (157.07)
Safeway	5051 · Marketing & Town Events	\$ (13.51)
Walmart	5051 · Marketing & Town Events - Thanksgiving	\$ (116.12)

Motion by Cassi MacUmbler to approve the Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Cassi MacUmbler unanimously approved at 7:38 pm.