



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, DECEMBER 19, 2023

CALL TO ORDER at 7:22 pm

ROLL CALL

Mayor Duke Gerber	Trustee Ondrej Mertlik	Trustee Ben Kleimer
Deputy Clerk Chris Brown	Trustee Art Fox	Trustee Mary Walker
Trustee Cassi MacUmbert	Co-Administrator Barb Smith	Administrator/Clerk Melissa Matthews
Absent: Trustee Dana Veljacic		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Ondrej Mertlik to approve the agenda with the addition of the discussion item “Grant Opportunity for Vision and Future Development Alignment”, seconded by Duke Gerber, unanimously approved.

APPROVAL OF MINUTES

1. December 5, 2023

Motion by Art Fox to approve the minutes with an addition to Barb Smith’s update regarding gratitude for the retirement party, seconded by Ben Kleimer, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

Greg Dennis: Thanked the Board for their work and efforts. He is beginning to think about how he will develop his lot in the downtown area and is considering commercial versus residential. Dennis inquired about the Board’s interest in supporting him using Town resources to investigate commercial options. Discussion included mixed use opportunities. Staff will begin working with Dennis in regards to possible incentives.

Duke Gerber: The Wolfe’s at 261 Pine Street bought the old catholic church in 2017. The Catholic church had the right to take anything from the property until 2018 which they did not exercise. The catholic church in Minturn is now asking for the bell. After discussion, the Board decided that it would be in the best interest of the Town to keep the bell in Town and that the town would help find a place to store it if needed.

DISCUSSION AND ACTION ITEMS

1. Grant Opportunity for Vision and Future Development Alignment

Town Planner Scot Hunn and Jen Henninger with Colorado Planning Strategies presented a plan to apply for the Administrative Planning grant through DOLA for up to \$20,000 (with a 1:1 match). These funds would be used to: review Town plans, guidelines, vision and codes; create an existing conditions report; engage the community; and provide a final report with recommendations for next steps.

Planner Hunn summarized the work that has been done in the past regarding Chapter 16 revisions, and recommended that the Commission prioritize development standards, code development, and possible subdivisions.

Motion to approve staff to apply for the Administrative Planning Grant for up to \$20,000 with a 1:1 match, seconded by Duke Gerber, approved with a vote of 5 to 1.

ORDINANCES & RESOLUTIONS

RESOLUTION 14, SERIES 2023

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF, COLORADO, DECLARING THE RESIGNATION OF BOARD OF TRUSTEE MEMBER, DANA VELJACIC, AND PROVIDING NOTICE OF AN OPEN BOARD OF TRUSTEE POSITION FOR THE TOWN OF RED CLIFF, COLORADO

Motion by Cassie MacUmbert to approve Resolution 14, Series 2023, seconded by Art Fox, unanimously approved.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber:

- Noted that there is a Hyundai car commercial featuring the low road being televised.
- Reiterated the concern over the Catholic Church bell situation and emphasized that the desire is for it to remain in Red Cliff.

Administrator/Clerk, Melissa Matthews:

- The Board needs to appoint an alternate for the EVTA Board, since Dana Veljacic is no longer serving on the Board. After discussion, the Board tabled this for now.
- Colorado Parks and Wildlife will be performing their winter deer and elk classification flights over the next week. It is typical to see low flying helicopter operations as they classify wildlife.
- We renewed our Worker's Compensation insurance with Pinnacle. Our rates decreased \$1,534 (or about 38%) which was likely because of no recent claims and decreased payroll.
- The NWCCOG/CAST 2023 Workforce Housing Report has been completed and is available to the Board in print as well as on their website.
- Staff has begun undertaking the very large task of inventorying all service lines in Town. This is a new requirement by the State. We are receiving technical assistance from Sunrise Engineering. They are beginning with the creation of a GIS of our town's service lines. We will then need to determine what type of materials each service line is made of. This could be pretty time consuming, as we will probably have to have staff physically check most homes.
- Clay from RMAR reached out with a request to start the snow mobiles earlier than is allowed on 1/23/24. They are assisting us with a video shoot that day and would need to start the machines at 7 am. The Board had no objections to RMAR starting the machines earlier than allowed for the video shoot.
- Colorado Retirement Association came last week and educated the staff on the options and opportunities for employees.
- The Board took note that with the resignation of Trustee Dana Veljacic there will need to be a new signer on the bank account. Trustee Ondrej Mertlik volunteered and the Board directed staff to add him to the account and remove Trustee Dana Veljacic.

Co-Administrator, Barb Smith:

- Will look into a matching grant to cover our 1:1 match for the Administrative Planning grant through DOLA.

Trustee, Ben Kleimer:

- Inquired about the possibility of undisclosed ADUs on Water Street which would need to be charged a second water tap fee. Staff will look into this.
- Commented on snowmobile joyriding on the streets in Town. Safety issues are a big concern as well as noise disturbances. Staff will ensure more enforcement overall.

Trustee, Art Fox:

- Reiterated the concern for undisclosed ADUs on Water Street.
- Inquired about a possible short-term rental in the townhomes. Staff will research.

BILL PAY

1. General Account

Eagle County Animal Services	5050 · Animal Control	\$ (213.00)
J.G. Plumbing & Heating	5100 · Building/Grounds	\$ 734.89)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (70.50)
Vail Valley Partnership	5182 · Dues - 2024	\$ (400.00)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (16.01)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$ (195.00)
Smith, Barbara J	Payroll	\$ (1,842.10)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Brown, Chris	Payroll	\$ (851.79)
Beyer, David	Payroll	\$ 1,253.54)
Sandoval, Lorenzo	Payroll	\$ (1,218.69)
Matthews, Melissa	Payroll	\$ 1,701.24)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Gallegos, Nick	Payroll	\$ (1,226.74)
Martinez, William	Payroll	\$ (1,581.30)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Ondrej Mertlik to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

OC Trucking	5022 · Repairs, Testing & Maintenance	\$ (7,985.64)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (656.36)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,923.26)

Motion by Duke Gerber to approve the Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

3. Community Fund Account

Barb Smith	Reimbursement - 5051 · Marketing & Town Events	\$ (66.60)
Kristina Finamore	5051 · Marketing & Town Events	\$ (1,145.70)

Motion by Cassi MacUmbler to approve the Enterprise Account bill pay, seconded by Duke Gerber, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Cassi MacUmbler unanimously approved at 8:47 pm.