



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, JANUARY 2, 2024

CALL TO ORDER at 7:02 pm

ROLL CALL

Mayor Duke Gerber	Trustee Ondrej Mertlik	Trustee Ben Kleimer
Open Seat	Administrator/Clerk Melissa Matthews	Mayor Pro Tem Art Fox
Trustee Cassi MacUmbler	Deputy Clerk Chris Brown	Absent: Trustee Mary Walker

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Cassi MacUmbler unanimously approved.

APPROVAL OF MINUTES

1. December 19, 2023

Motion by Cassie MacUmbler to approve the minutes, seconded by Ben Kleimer, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

None.

DISCUSSION AND ACTION ITEMS

1. Trustee Application: Garrett Alexander

The Board discussed Alexander's consistency with attending meetings and the value that he will bring to the Board.

Motion by Art Fox to appoint Garrett Alexander to the Board of Trustees, seconded by Cassi MacUmbler, unanimously approved.

2. Eagle Valley Transit Authority Board Member Appointee

With the resignation of Dana Veljacic from the Board of Trustees, there needs to be another appointee to the EVTA Board to represent the Town. Garrett Alexander previously mentioned his interest and availability to represent Red Cliff on this Board.

Motion by Ben Kleimer to appoint Garrett Alexander to the Eagle Valley Transit Authority Board, seconded by Cassie MacUmbler, unanimously approved.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber:

- Noted that the New Year's Celebrations around town went well.

Administrator/Clerk, Melissa Matthews:

- The Christmas in the Cliff event went very well with more participation than in years past. We do need to allow for more time and/or transportation for caroling as we were not able to get to all the homes we had hoped to.
- Staff connected with the Wolfe’s regarding the church bell on their property. They do own the bell and want to keep possession of it and will keep it in its current location, instead of donating it to the Minturn church.
- Trustee Ondrej Mertlik has been added to the bank account as a signer, which will take effect tomorrow.
- There will be a P&Z meeting at 6:00 pm on January 16, 2024, where Planner Scot Hunn will present the scope of their work regarding possible changes to the Town’s Master Plan and parts of Chapter 16 in our Code.
- Our attorney will be present at the next Board meeting as there will be an enforcement hearing regarding the property at 275 Water Street.

Deputy Clerk, Chris Brown:

- After looking into the code regarding compliance with OHV’s joyriding on town roads, it is not very explicit when it comes to rules and regulations other than the normal traffic laws for road use. Discussion ensued about how to better mitigate in the future. Staff will educate residents while encouraging them to practice responsible and respectful recreation on Town roads in OHVs.

Trustee Ondrej Mertlik:

- Requested that staff provide examples of mixed use structures at the next meeting.

Trustee Cassi MacUmbur:

- Reaffirmed her stance against requiring commercial use in any new development in order to not discourage other development. This resulted in a thorough discussion about the scope of work that Planner Scot Hunn will present at the next meeting.

Trustee Art Fox:

- Inquired about the status of the maintenance team and their equipment. Staff explained that there are ongoing discussions about the current equipment setup and will make decisions in the spring about what they want in place for next winter.

BILL PAY

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (110.80)
Acorn Petroleum, Inc	5092 · Fuel	\$(1,562.37)
Adobe	5041 · Postage, Print, Telephone, Supplies	\$ (19.99)
Amazon Marketplace	5100 · Building/Grounds	\$ (200.10)
Amazon Marketplace	5093 · Repairs & Maintenance	\$ (172.91)
CCCMA	5182 · Dues & Memberships	\$ (200.00)
CIRSA	5071 · Liability/Commercial Insurance Premium	\$(6,293.50)
Colorado Dept of Revenue	Payroll Liabilities - State Wage Withholding-2023 Q4	(2,734.00)
CTF Fund	1600 · Due to/from other Fund - CTF Check deposited to General Fund	\$(1,019.48)
Home Depot	5100 · Building/Grounds	(118.78)

IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - December 2023	(5,173.60)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - Liab Period: 1/1 - 1/2/2024	(2,435.63)
Northwest CO Council of Governments	5182 · Dues - 2024	\$ (241.00)
Shell	5100 · Building/Grounds	\$ (31.75)
Vero Broadband	5046 · Computer & Internet-December 2023	\$ (140.00)
Vero Broadband	5046 · Computer & Internet-January 2023	\$ (140.00)
WalMart	5100 · Building/Grounds	\$ (82.99)
WalMart	5110 · Road/Bridge	\$ (13.98)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (66.47)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$(2,110.99)
Duke Gerber	5062 · Board Member	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Cassandra MacUmber	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Ondrej Mertlik	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$(1,856.60)
Smith, Barbara J	Reimbursement - Health Insurance	\$(349.15)
		\$
Brown, Chris	Payroll	(775.03)
		\$
Brown, Chris	Reimbursement - Health Insurance	(412.00)
		\$
Beyer, David	Payroll	(973.52)
		\$
Finamore, Kristina	Payroll	(326.15)
		\$
Finamore, Kristina	Reimbursement - Mileage	(26.20)
		\$
Sandoval, Lorenzo	Payroll	(950.78)
		\$
Matthews, Melissa	Payroll	(1,480.27)
		\$
Matthews, Melissa	Reimbursement - Health Insurance	(412.00)
		\$
Gallegos, Nick	Payroll	(1,228.74)

Martinez, William	Payroll	\$ (1,709.37)
Martinez, William	Reimbursement - Health Insurance	\$ (412.00)

Motion by Cassi MacUmbler to approve the General Account bill pay without Dana Veljacic's check, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

Water Quality Control Professionals	5021 · WTP Operators, 5022 · Repairs	\$ (1,504.90)
Water Quality Control Professionals	5031 · WWTP Operators, 5032 · Repairs	\$ (1,707.27)

Motion by Cassi MacUmbler to approve the Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Cassi MacUmbler unanimously approved at 7:45 pm.