



MINUTES
MEETING OF THE PLANNING AND ZONING COMMISSION
Town of Red Cliff Council Chambers, 400 Pine Street
Tuesday, January 16, 2024

CALL TO ORDER 6:01PM

ROLL CALL

Chairperson Trish Marcine	Bob Will	OPEN SEAT
Aaron Burgamy	Art Fox	Administrator Melissa Matthews
Planner Scot Hunn	Deputy Clerk Chris Brown	

APPROVAL OF AGENDA

Motion by Trish Marcine to approve the agenda, seconded by Art Fox, unanimously approved.

DISCUSSION & ACTION ITEMS

1. Scope of work presentation for Vision and Future Development Alignment by Planner Scot Hunn and Jennifer Henninger

Scot Hunn and Jennifer Henninger presented what the deliverables would be for the proposed project which would cost \$20,000, of which the Town will need to pay for half and the other half would be funded by an administrative planning grant. The plan is to align the Code and the Community Plan and with a developed vision taking into account an understanding of the development pressures in our area. This vision would be looking at a 20-40 year plan. The scope of work includes: research and data collection, existing conditions analysis, community engagement and visioning, and a final report with recommendations for next steps.

Discussion by the Commission included a deep interest in ensuring that we have great community engagement as well as possibly mapping out properties in a way that may help understand property development availability and opportunity.

Planner Hunn presented his memo on mixed use definitions and examples. Discussion included the challenges such as parking, snow storage, etc.

Motion by Trish Marcine to recommend to the Board of Trustees to move forward with the Administrative Planning Grant request with application to DOLA, seconded by Bob Will.

Motion by Aaron Buragmy to amend to approve the scope of work, seconded by Tirsh Marcine unanimously approved.

ADJOURNMENT TO THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Motion by Trish Marcine to adjourn to the regular meeting of the Board of Trustees, seconded by Aaron Burgamy, unanimously approved at 6:52 PM.