



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, MARCH 5, 2024**

**CALL TO ORDER at 7:02 pm**

**ROLL CALL**

Mayor Duke Gerber	Open Seat	Trustee Ondrej Mertlik
Trustee Ben Kleimer	Trustee Art Fox	Trustee Garrett Alexander (arrived at 7:30pm)
Trustee Cassi MacUmbler	Deputy Clerk Chris Brown	Administrator/Clerk Melissa Matthews

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Cassi MacUmbler to approve the agenda, seconded by Ben Kleimer, unanimously approved without Garrett Alexander.

**APPROVAL OF MINUTES**

1. February 20, 2024

Motion by Ben Kleimer to approve the minutes, seconded by Art Fox, unanimously approved with Cassi MacUmbler abstaining and no vote from Garrett Alexander.

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

**DISCUSSION AND ACTION ITEMS**

1. Trustee Application: Bob Oppenheimer

Oppenheimer has lived in Red Cliff since November of 2022 and wants to serve on the Board. The Board expressed that they see value in Oppenheimer's past experiences and appreciate his drive to support and bring value to our community.

Motion by Cassi MacUmbler to appoint Bob Oppenheimer as a Trustee to the Board of Trustees for the Town of Red Cliff, seconded by Ben Kleimer, unanimously approved with no vote from Garrett Alexander.

**SWEARING IN OF NEW TRUSTEE:** Bob Oppenheimer

**ROLL CALL**

Mayor Duke Gerber	Trustee Bob Oppenheimer	Trustee Ondrej Mertlik
Trustee Ben Kleimer	Trustee Art Fox	Trustee Garrett Alexander (arrived at 7:30pm)
Trustee Cassi MacUmbler	Deputy Clerk Chris Brown	Administrator/Clerk Melissa Matthews

## 2. Event Application: TransRockies Event

The 17th annual TransRockies Run has applied to, once again, come through Red Cliff. They are asking to have the finish and start on Eagle Street. Runners will finish between the hours of 10am - 4pm on Thursday, August 15, and then start Stage 5 of the race at 8:00 am on Friday, August 16 in front of Mango's. They will hire three "Town Ambassadors" to patrol the streets to ensure the drivers are going the speed limit and no one is trespassing on private land. Staff informed the Board that last year's event was the smoothest ever and that there were zero complaints (for the first time ever). It appears the new finish line location (in Mango's parking lot) and the town Ambassadors were effective solutions for previous issues.

Motion by Cassi MacUmbert to approve the TransRockies 2024 event, seconded by Ben Kleimer, unanimously approved with no vote from Garrett Alexander.

## **ORDINANCE**

ORDINANCE 1, SERIES 2024, First Reading

AN ORDINANCE REPEALING, AND REVISING CHAPTER 2 OF THE TOWN OF RED CLIFF MUNICIPAL CODE CONCERNING CANCELLATION OF ELECTIONS.

This is necessary to bring our Code current with the State Regulations regarding elections. Their regulations trump our Code, so we need to make these adjustments for future elections which are: changing the number of days before an election that an affidavit of intent to be a write-in candidate must be filed from 19 to 63; and changing the number of days before an election that an election may be canceled when there are not more candidates than offices to filled at such election from 20 to 64. Motion by Cassi MacUmbert to approve the Ordinance 1, Series 2024, seconded by Art Fox, unanimously approved.

## **STAFF/TRUSTEE UPDATES**

Mayor Duke Gerber:

- There was a car commercial last week which stopped traffic on High Street. Staff was not made aware of this ahead of time.
- The backside of the metal building (gymnasium) has missing panels allowing direct weathering.

Administrator/Clerk, Melissa Matthews:

- Per the email sent out and hearing no objections, staff did submit a letter supporting the Tennessee Pass Rail to trail project that the VVMTA is working on. A copy is available for the Trustees to review.
- Reminder that there will be a joint work session with the P&Z and BOT on March 19th at 5:30-7:30 which will be followed by the regular BOT meeting at 7:30. We will be getting an update from the Forest Service on the Front Country Ranger's Program that evening as well. Staff would like to arrange food for P&Z & the BOT for that evening, as the combined meetings will likely be at least 4 hours. The Board directed staff to arrange Pizza or something simple.
- There will be a Liquor Board Hearing at 6:30pm on 4/2/2024. Both liquor licenses are up for renewal in April. Mallory Parks with Red Cliff Liquors will not be able to attend in person. She can be available for a phone call if the Board would like. MANGOS should have a representative here

introducing their new operating manager for their liquor license. There will likely be another liquor board meeting later in the year regarding change of ownership.

- The generator at the Water Treatment Plant has been malfunctioning. We typically work with Cummings for this sort of thing, but their quote to come and diagnose it was almost \$3,000. John Volk found another company out of Leadville who came for around \$300. That company diagnosed it needing a fuel regulator replaced, which we will move forward with this week.
- The Registrar from history Colorado in Denver donated two chairs with history tied to Red Cliff. Ramone Montoya picked up the chairs and delivered them.

Deputy Clerk Chris Brown:

- The Eagle River Coalition reached out to us about participation in the 24th annual community pride highway clean up. It would be held on May 4th. They need a response by April 3rd. The bags and vest can be picked up at the end of April. The Board agreed to participate in this.
- We have been working with our contact at the community market to get the food bank back to normal, we have had three residents volunteer to pick up deliveries in Edwards, and we are working to coordinate that.

Trustee Ben Kleimer:

- Our maintenance team has been doing a good time keeping our roads clear and passable.
- Requested that staff write a thank you letter to Speak Up Reach Out and others for the emergency phone at the bridge.
- Noted that the sign near the bus stop at the 'Y' is broken and mentioned that possibly Bob Will would repair it.
- Kleimer will continue to attend meetings with the Climate Action Collaborative.
- Would like to endorse Tom Boyd for County Commissioner largely because he believes that Boyd understands that Red Cliff does not want to be run over by policies and ideas. He would like to be a support to our community and has a lot of interest in what Red Cliff wants.

Trustee Cassi MacUmbert:

- Noticed another wildlife kill on the nearby trails.

Trustee Art Fox:

- Commented that the potholes on High Street are very bad.
- Inquired about the status of purchasing a Skid Steer.

**BILL PAY**

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (520.01)
Acorn Petroleum, Inc	5092 · Fuel	\$(1,359.14)
Barb Smith	5014 · Accounting/Bookkeeping/Finance	\$ (728.68)
BookWorm	5055 · Town Events - Kids Bday Books	\$(111.91)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$(194.97)
Community Planning Strategies	5012 · Planner	\$(1,100.00)
Eagle County Fleet Services	5093 · Repairs & Maintenance	\$(620.65)

Empower Retirement Plans	Payroll Liabilities: Retirement Plans - PPE 2/29/2024	\$(1,048.68)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - Liab Period: 3/2-3/5/2024	\$(2,086.12)
J.G. Plumbing & Heating	5100 · Building/Grounds	\$(2,052.61)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$(2,178.75)
Mitchell & Company, LLC	5046 · Computer & Internet	\$(120.00)
Pinnacol Assurance	5072 · Worker's Compensation	\$(1,008.00)
Pye Baker Fire & Safety	5093 · Repairs & Maintenance - Fire Extinguishers	\$(929.00)
Town of Red Cliff – Com. Fund	7000.2 · Operating Transfers Out	\$(150.00)
Vail Lock & Key	5093 · Repairs & Maintenance	\$(21.00)
Vero Broadband	5046 · Computer & Internet	\$(140.00)
Waste Management	5086 · Trash Collection	\$(143.09)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$(2,301.24)
Duke Gerber	5062 · Board Member	\$(250.00)
Art Fox	5062 · Board Member	\$(150.00)
Ben Kleimer	5062 · Board Member	\$(150.00)
Cassandra MacUmbler	5062 · Board Member	\$(150.00)
Garrett Alexander	5062 · Board Member	\$(150.00)
Ondrej Mertlik	5062 · Board Member	\$(150.00)
Brown, Chris	Payroll	\$(1,040.43)
Brown, Chris	Reimbursement - Health Insurance	\$(412.00)
Beyer, David	Payroll	\$(1,062.45)
Sandoval, Lorenzo	Payroll	\$(1,181.19)
Matthews, Melissa	Payroll	\$(1,969.84)
Matthews, Melissa	Reimbursement - Health Insurance	\$(412.00)
Gallegos, Nick	Payroll	\$(1,289.86)
Martinez, William	Payroll	\$(1,761.09)
Martinez, William	Reimbursement - Health Insurance	\$(412.00)

Motion by Duke Geber to approve the General Account bill pay, seconded by Cassi MacUmbler, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$(742.75)
CenturyLink	5033 · Wastewater Ops - Utilities	\$(63.24)
Karp Neu Hanlon, PC	5013 · Attorney	\$(52.50)

USABlueBook	5032 · Repairs, Testing & Maintenance	(2,458.78)
Water Quality Control Prof	5021 · WTP Operators, 5022 · Repairs	(5,787.55)
Water Quality Control Prof	5031 · WWTP Operators, 5032 · Repairs	\$(1,945.57)

Motion by Cassi MacUmbler to approve the Enterprise Account bill pay, seconded by Garrett Alexander, unanimously approved.

3. Community Fund Account

FirstBank	5181 · Bank Service Charges	\$(2.00)
-----------	-----------------------------	----------

Motion by Ondrej Mertlik to approve the Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Cassi MacUmbler. unanimously approved at 8:27 pm.