



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, MAY 21, 2024

CALL TO ORDER at 7:04 pm

ROLL CALL

Mayor Duke Gerber	Trustee Bob Oppenheimer	Trustee Garrett Alexander
Trustee Ondrej Mertlik	Deputy Clerk Chris Brown	Trustee Ben Kleimer (Absent)
Administrator Melissa Matthews	Trustee Art Fox	Trustee Cassi MacUmbler (Absent)

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Garrett Alexander to approve the agenda, seconded by Duke Gerber, unanimously approved.

APPROVAL OF MINUTES

1. May 7, 2024

Motion by Garrett Alexander to approve the minutes, seconded by Bob Oppenheimer, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

Lauren- The clothing swap was a success. She expressed appreciation for the use of the space and requested to leave it set up until Thursday, which the Board agreed to.

RESOLUTION

RESOLUTION 7, SERIES 2024

A RESOLUTION OF THE TOWN OF RED CLIFF ACCEPTING THE RESIGNATION OF BOARD OF TRUSTEE MEMBER, CASSI MACUMBER AND PROVIDING NOTICE OF AN OPEN BOARD OF TRUSTEE POSITION FOR THE TOWN OF RED CLIFF, COLORADO

Motion by Duke Gerber to approve Resolution 7, Series 2024, seconded by Art Fox, unanimously approved.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber

- Was sick on Saturday and missed the event, but was glad to see the town came together and filled the three dumpsters

Administrator/Clerk, Melissa Matthews:

- We provided a Letter of Support to the Eagle River Fire Protection District for their most recent grant application. The funds they are seeking are to be used for wildfire mitigation efforts surrounding our town.
- The Regional Housing Action Plan is an effort by many of the local governments (including Red Cliff) to understand the housing needs of the people who live in the Eagle River Valley. The initial project is coming to a close and DOLA is offering \$200,000 in housing planning grants with a 20% local match. The Towns of Avon & Vail and Eagle County are leading the charge on this and are

discussing a Phase II grant to follow the current Regional Housing Needs Assessment, focusing on a Regional Housing Authority. This project would start in December or January after the current assessment ends. It will involve heavy technical data and stakeholder engagement to build consensus on a potential Regional Housing Authority. Avon is prepared to apply if the group has interest. The Board recommends continued support.

- Last year, a new rule was adopted in Colorado requiring us to inventory the materials of service lines connected to our system. In an effort to complete this project, a 'water service line customer survey' will go out in water bills next month. Next steps will include staff going to any residence that does not return the survey, which could cost a lot of time. Staff will be encouraging residents to complete and return the survey as soon as possible.
- The clothing swap and Town Clean Up Day events went very well. The consensus was that the Town was cleanest it has ever been for this event. Mango's helped with providing the food at a discounted price and the grill. Thank you to all the volunteers, especially Rob Stoops for cooking, Lauren Morris and Cassie MacUmbert for managing the clothing swap, and the many volunteers who cleaned up trash and dog poop!
- We have been going through the annual audit process; the auditor was onsite today. We are hoping to wrap it up and present it at the next board meeting, June 4.
- Our accountant, Linda Overcash, has let us know that she plans on moving into retirement. She would like to wrap things up here by the end of the year. We talked today about the option of her doing this job remotely, which she was amenable to. We will begin the search and keep the conversation going with Linda about other options.
- [Jennifer Henninger](#) and her team at Community Planning Strategies are almost finished with their final report. This will be available to the Board at the next meeting, and to the public the following week. Jennifer will be at the July 2nd meeting to present their findings and recommendations.
- James Dilzell with Eagle River Coalition will present to the Board at the July 16th meeting. He will update on the Community Water Plan, the Wearyman Restoration Project, and regarding a grant that they are going to be applying for that will largely involve the area around Red Cliff.
- The Top of the Rockies Scenic Byway Committee (From Minturn to Leadville to Copper/Aspen) has received a grant to develop an audio tour (a 30 minute driving chunk of the byway) through the app Travel Stories. The board has decided to feature on the section from Minturn to Ski Cooper. There will be six stories along the drive that are about three minutes each. The focus will be on responsible recreation opportunities, history, geology, and points of interest. Cindy with Minturn and I have pulled in Mallory Parks to assist with some of the content writing, as she is already helping our Guide which is along the same lines. We are also working with the USFS and Ski Cooper to help with those sections. The goal is to have this complete by early September, in time for leaf peeping season.

Consultant, Barb Smith:

We submitted the grant application for the Safe Streets for All federal grant opportunity for funding for the Streetscape Project last week. We also accepted a grant from CIRSA, a no money grant to help with writing the application. There are smaller grants that will be awarded through this application as well, which we will be in the running for. Trustee, Art Fox:

- Recommending that the Town acquires its own grill so that it doesn't need to borrow from Mango's (as that grill is in poor shape). There was discussion about how much funding and time should be put towards community events in the future. The Board directed staff to spend up to \$600 on a grill from the Community Fund.

BILL PAY

1. General Account

Empower Retirement Plans	Payroll Liabilities:Retirement Plans - PPE 05/15/2024	\$ (1,055.40)
Home Depot	5100 · Building/Grounds	\$ (125.57)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	\$ (2,185.47)
Statewide Internet Portal Authority	5046 · Computer & Internet	\$ (277.20)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (15.20)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (84.09)
Beyer, David	Payroll	\$ (1,202.66)
Brown, Chris	Payroll	\$ (986.83)
Brown, Chris	Reimbursement - Health Insurance	\$ (412.00)
Brown, Chris	Reimbursement - Mileage	\$ (53.60)
Finamore, Kristina	Payroll	\$ (211.04)
Sandoval, Lorenzo	Payroll	\$ (983.30)
Matthews, Melissa	Payroll	\$ (2,185.98)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (412.00)
Gallegos, Nick	Payroll	\$ (1,310.06)
Martinez, William	Payroll	\$ (1,522.58)
Martinez, William	Reimbursement - Health Insurance	\$ (412.00)

Motion by Garrett Alexander to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

Browns Hill Engineering	5022/5023 · Repairs & Maintenance	\$ (190.00)
Cummins Sales and Service	5032 · Repairs, Testing & Maintenance	\$ (1,873.00)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (35.00)
USABlueBook	5022 · Repairs, Testing & Maintenance - WTP	\$ (1,995.80)
USABlueBook	5022 · Repairs, Testing & Maintenance - WTP	\$ (504.95)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (700.39)

Motion by Ondrej Mertlik to approve the Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

3. Community Fund Account

Kristina Finamore	Reimb-5051 · Marketing & Town Events-Town Clean Up	\$(322.11)
Mango's	5051 · Marketing & Town Events - Town Clean Up	\$ (200.00)
Melissa Matthews	Reimb-5051 · Marketing & Town Events	\$(75.00)

Motion by Garrett Alexander to approve the Community Fund Account bill pay, seconded by Duke Gerber, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Garrett Alexander, unanimously approved at 8:15 pm.