



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, JUNE 18, 2024**

**CALL TO ORDER at 7:06 pm**

**ROLL CALL**

Mayor Duke Gerber	Trustee Bob Oppenheimer	Trustee Garrett Alexander - Absent
Trustee Ondrej Mertlik	Deputy Clerk Chris Brown	Trustee Ben Kleimer
Trustee Art Fox -Absent	OPEN SEAT	Administrator/Clerk Melissa Matthews -Absent

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Bob Oppenheimer to approve the agenda, seconded by Ben Kleimer, unanimously approved.

**APPROVAL OF MINUTES**

1. June 4, 2024

Motion by Ben Kleimer to approve the minutes, seconded by Ondrej Mertlik unanimously approved.

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

**ENFORCEMENT HEARING**

1. 275 Water Street, Christian Alavi

Motion by Duke Gerber to postpone the enforcement hearing regarding 275 Water Street due to the owner Christian Alavi's absence, seconded by Bob Oppenheimer, unanimously approved.

**DISCUSSION AND ACTION ITEMS**

1. Drainage between 255 Water Street and 275 Water Street - Christian Alavi

This was added to the agenda per Alavi's request, but due to his absence there is no discussion necessary at this time.

2. Letter of support: Colorado Water Conservation Board

James Dilzell with the Eagle River Coalition (formerly Eagle River Watershed Council) will be presenting some topics to the Board at an upcoming meeting, including more information on this project. Currently, he is working on a Colorado Water Conservation Board Water Plan Grant and looking for letters of support from local entities. At a minimum, the objectives of this grant will include:

- Expanding organizational capacity at Eagle River Coalition to strategically utilize staff across project goals and deliverables,
- Maintaining long term partners through the creation of a comprehensive advisory committee,
- Building sustainable funding mechanisms through development of a local endowment fund, and
- developing projects, programs, and policies to achieve objectives set forth within the ERCWP.

Overall, the hope is to hire a new staff with these funds to bring ideas and concepts up to implementation ready.

Motion by Ondrej Mertlik to submit a letter of support for the Eagle River Coalition for their grant application, seconded by Duke Gerber, unanimously approved.

## **ORDINANCES & RESOLUTIONS**

### **ORDINANCE 2, SERIES 2024 - Second Reading**

AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS ORIGINALLY BUDGETED FOR THE FISCAL YEAR 2023, FOR THE TOWN OF RED CLIFF, COLORADO

Motion by Duke Gerber to approve Ordinance 2, Series 2024, seconded by Ben Kleimer unanimously approved.

## **STAFF/TRUSTEE UPDATES**

Mayor, Duke Gerber

- The Board received the packet with the information on 275 Water St, the delay of the Enforcement Hearing gives an opportunity to review the information further.

Administrator/Clerk, Melissa Matthews:

- Mango's, Green Bridge Inn, Provisions, and Red Cliff Liquors have all been sold to new owners, Lindsey Nelson, and his family/partners (current owners of RMAR). They are in the midst of transition, so there will hopefully be more to come on what the future of these businesses will look like in the near future. Staff will work with them to transition liquor licenses and other business priorities.
- Chris Laske's Special Use Permit (SUP) and Encroachment Agreement have been finalized. As he begins to excavate, he has dirt available to give. Our maintenance team determined that it is good and useful and we will use some of this dirt to expand and level out the east side of the baseball field (future home to horseshoe pits).
- With Cassie's resignation, we need an alternate EVTA Board Member. Thus far, Trustee Garrett Alexander has been able to attend all meetings, so this position shouldn't require a large time commitment. Meetings are on the 2nd and 4th Wednesdays of each month 12-2pm:  
Motion by Duke Geber to appoint Duke Gerber as the EVTA Board alternate, seconded by Ben Kleimer, unanimously approved.
- The Eagle County Commissioners are offering two tickets to each Board member at no charge for 7/24 or 7/25. If you would like staff to help obtain your tickets, let us know.
- Tim Parks needs to clear out a lot of stored items and would like to stage them in the auditorium to be available for sale during the Town Wide Yard Sale (July 27th) with all proceeds going to the Community Fund. That said, he would need to store these items there for the month of July, as he needs them cleared out of the Fleming Building by the end of June.  
The Board approved with the condition that he remove all items remaining after the Yard Sale.
- Community Planning Strategies has provided a 'sneak peek' of the Assessment Report which will be presented at the next meeting. This will be published on our website next week for the public to review. We will be encouraging community members to attend that meeting to hear the results and recommendations.
- We hired Katelyn Vayan to do the general bookkeeping and bi-monthly bookkeeping tasks. She trained with Linda Over Cash today. Linda will continue to serve Red Cliff by training and helping Katelyn, checking the books periodically throughout the year, and helping with the annual audit and budget.

Deputy Clerk, Chris Brown:

- Wood chipping - June 23rd along with Eagle-Vail and Minturn

- The Kid’s lunch program kicks off this Friday June 21st

Trustee, Ben Kleimer:

- Concerns of a new trial started around the cemetery.

**BILL PAY**

1. General Account

Amazon Marketplace	5100 · Building/Grounds	\$ (79.71)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies	\$ (116.07)
CIRSA	5071 · Liability/Commercial Insurance Premium	\$ (6,293.51)
Eagle County Animal Services	5050 · Animal Control	\$ (230.00)
Empower Retirement Plans	Payroll Liabilities:Retirement Plans - PPE 06/15/2024	\$ (962.41)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	\$ (2,289.88)
Karp Neu Hanlon, PC	5013 · Attorney	\$(2,255.00)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (942.50)
SafetySigns.com	5110 · Road/Bridge	\$ (1,041.10)
SafetySigns.com	5022 · Repairs, Testing & Maintenance - WTP	\$ (33.89)
USPS	5041 · Postage, Print, Telephone, Supplies	\$ (34.00)
Waste Management	5086 · Trash Collection	\$ (162.47)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (15.21)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$ (220.00)
Beyer, David	Payroll	\$ (1,087.58)
Brown, Chris	Payroll	\$ (1,004.24)
Brown, Chris	Reimbursement - Health Insurance	\$ (412.00)
Sandoval, Lorenzo	Payroll	\$ (1,192.41)
Matthews, Melissa	Payroll	\$ (2,004.18)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (412.00)
Gallegos, Nick	Payroll	\$ (1,310.06)
Martinez, William	Payroll	\$ (1,223.95)
Martinez, William	Reimbursement - Health Insurance	\$ (412.00)

Motion by Ondrej Mertlik to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

Ferrellgas	5026 · Utilities: Propane	\$ (24.00)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (52.50)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)

Motion by Duke Gerber to approve the Enterprise Account bill pay, seconded by Ondrej Mertlik, unanimously approved.

3. Community Fund Account

Vail Honeywagon	5051 · Marketing & Town Events - Town Clean Up	\$ (1,430.75)
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Motion by Duke Gerber to approve the Community Fund Account bill pay, seconded by Bob Oppenheimer, unanimously approved.

**ADJOURNMENT**

Motion by Ondrej Mertlik to adjourn, seconded by Duke Gerber, unanimously approved at 7:38 pm.