



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, AUGUST 20, 2024**

**CALL TO ORDER at 7:50pm**

**ROLL CALL**

Mayor Duke Gerber	Mayor Pro-Tem Art Fox	Trustee Garrett Alexander
Trustee Ondrej Mertlik	Deputy Clerk Chris Brown	Trustee Ben Kleimer
Trustee Bob Oppenheimer	OPEN SEAT	Administrator/Clerk Melissa Matthews

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Art Fox, unanimously approved.

**APPROVAL OF MINUTES**

1. August 6, 2024

Motion by Garrett Alexander to approve the minutes, seconded by Ben Kleimer, unanimously approved.

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

None.

**DISCUSSION AND ACTION ITEMS**

1. Potential sale of town truck

Staff explained that the 2024 Chevy Silverado 2500 HD that the Town purchased last year has been determined to be inefficient and not appropriate for what they need. We would like to look into other options which could include making significant changes to this truck or replacing it with a more functional setup. The Board directed staff to move forward with looking at options.

**STAFF/TRUSTEE UPDATES**

Administrator/Clerk, Melissa Matthews:

- There was an incident at the Green Bridge yesterday which resulted in the closure of the far end of Water Street for most of the day. This impacted construction workers and our employees. Vail Health did send up a behavioral health clinician who met with and was available to those impacted. They are working on scheduling a Critical Incident Debriefing for all those involved. We have a staff training for incidents like these, Talk Saves Lives, coming up on September 5 which will be led by SpeakUp ReachOut and include our staff, the local Sheriff Deputy, the Eagle County Emergency Manager, and a representative from Mountain Rescue.
- Liquor Board Meeting will be on 9/3/2024 at 6:30pm for a transfer of a license.
- We sent over a letter of support per the Board's direction to SpeakUp ReachOut for their grant application.
- The Mayor/Manager meeting was last week and the main topic was property tax. The Governor has called a special session to discuss property tax measures that will be on the Ballot. Eagle County is opposed to the two proposed ballot measures, largely because they see it as a single

individual making legislation. If no alternative legislation is agreed upon, County leaders will be opposing them.

- There have been a couple of people interested in volunteering for the Community Fund. They will be planning some activities/events and looking for additional volunteers.
- We are working with Scot Hunn to begin the Comprehensive Plan and Code update and alignment project. This includes planning out grant writing, preparing an RFP (Request for Proposals), and scheduling a work session to get more specific direction on the direction you want us to go in with work in the meantime on the Code.
- The 10 year transit plan that CORE is starting to work on will begin with outreach. They will have materials available for Red Cliff residents at Community Unity Day. This will be a great opportunity to ensure that the group understands the needs of our community and residents as they continue to grow and expand their services.

Deputy Clerk, Chris Brown :

- Community Unity Day will be Held on September 8th this year at the Town park.

Trustee, Garrett Alexander:

- Inquired about the dirt load by the school and if any engineering is required.

**BILL PAY**

1. General Account

Ace Hardware	5100 · Building/Grounds	\$ (569.97)
Acorn Petroleum, Inc	5092 · Fuel	\$ (572.26)
Apex Waste	5086 · Trash Collection	\$ (162.62)
Empower Retirement Plans	Payroll Liabilities:Retirement Plans - PPE 08/15/2024	\$ (1,538.89)
Gas Stations	5092 · Fuel	\$ (40.02)
Home Depot	5100 · Building/Grounds	\$ (7.33)
Hunn Planning & Policy, LLC	5012 · Planner	\$ (453.60)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	\$ (2,757.73)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (1,144.89)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (1,442.39)
Uline	5100 · Building/Grounds	\$ (262.36)
Uline	5110 · Road/Bridge	\$ (425.88)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (16.15)

Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (82.87)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (764.64)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$ (195.00)
Beyer, David	Payroll	\$ (1,253.90)
Brown, Chris	Payroll	\$ (1,256.46)
Brown, Chris	Reimbursement - Health Insurance	\$ (412.00)
Finamore, Kristina	Payroll	\$ (446.42)
Sandoval, Lorenzo	Payroll	\$ (1,261.80)
Matthews, Melissa	Payroll	\$ (2,171.14)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (412.00)
Matthews, Melissa	Reimbursement - Mileage	\$ (68.34)
Gallegos, Nick	Payroll	\$ (1,310.06)
Martinez, William	Payroll	\$ (1,380.39)
Martinez, William	Reimbursement - Health Insurance	\$ (412.00)
Vayan, Katelyn	Payroll	\$ (4.60)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

Karp Neu Hanlon, PC	5013 · Attorney	\$ (105.00)
USABlueBook	5022 · Repairs, Testing & Maintenance - WTP	\$ (582.83)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (2,207.10)

Motion by Garrett Alexander to approve the Enterprise Account bill pay, seconded by Ben Kleimer, unanimously approved.

3. Community Fund Account

Kristina Finamore	Reimb-5051 · Marketing & Town Events -	\$ (69.23)
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Motion by Duke Gerber to approve the Community Fund Account bill pay, seconded by Garrett Alexander, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Garrett Alexander, unanimously approved at 8:36pm.