



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, NOVEMBER 5, 2024

CALL TO ORDER at 7:00pm

ROLL CALL

Mayor Duke Gerber	Mayor Pro-Tem Art Fox (Absent)	Trustee Garrett Alexander
Trustee Ondrej Mertlik	Deputy Clerk Chris Brown	Trustee Ben Kleimer
Trustee Bob Oppenheimer	OPEN SEAT	Administrator/Clerk Melissa Matthews
Planner Scot Hunn		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Garrett Alexander to approve the agenda, seconded by Duke Gerber, unanimously approved.

APPROVAL OF MINUTES

1. October 15, 2024

Motion by Garrett Alexander to approve the minutes, seconded by Bob Oppenheimer, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

None.

BUDGET PRESENTATION

Second presentation of the Town of Red Cliff 2025 Budget by staff. There was one change which is the addition of the recent purchase of a truck as well as the sale of two trucks. The budget is still in balance after these changes. The MDNA (Management Discussion & Analysis) is also included. After a brief discussion, the Board agreed to adopt the 2025 budget.

DISCUSSION AND ACTION ITEMS

1. Eagle County Regional Housing Needs Analysis & Action Plan Presentation

Rachel Schindman with EPS (Economic & Planning Systems, Inc.) and Patti Liermann with the Town of Avon presented the Eagle County Regional Housing Needs Analysis and Action Plan. The town has been participating in this process through the past few months. The Board appreciated the presentation and the in-depth data. Discussion included the future vision of the town and how it can play into the housing needs situation from a regional perspective.

2. Event Application-Kristin Hunter Auditorium short term rental:

Town resident Kristen Hunter is hoping to have a birthday party on Sunday Nov. 10 from 10am - 4 pm in the auditorium. The Board agreed to waive the deposit.

Motion by Garrett Alexander to approve the event application and waive the deposit, seconded by Duke Gerber, unanimously approved.

ORDINANCES & RESOLUTIONS

RESOLUTION 10, SERIES 2024

RESOLUTION SUPPORTING THE ADOPTION OF THE SNOW REMOVAL PLAN FOR THE TOWN OF RED CLIFF, COLORADO

Staff presented Resolution 10, Series 2024, recommending the adoption of a formal Snow Removal Policy and Procedure to enhance clarity and efficiency in winter operations and outline resident responsibilities. Motion by Duke Gerber to approve Resolution 10, Series 2024, seconded by Ben Kleimer, unanimously approved.

RESOLUTION 11, SERIES 2024

A RESOLUTION EXTENDING THE EXPIRATION OF THE WATER AND WASTEWATER USE RATE VARIANCES EXHIBITED IN RESOLUTION 3, SERIES 2021 FOR GREEN BRIDGE INN, CONVENIENCE STORE, AND RED CLIFF LIQUORS LOCATED AT 104 WATER STREET, RED CLIFF, COLORADO

The owner of Green Bridge Inn has requested the continuation of the current water and sewer rate variance, citing financial sustainability concerns. Town staff recommend maintaining the existing variance at 3.74 SFEs, as the business's water usage over the past year has aligned closely with the current allocation. This rate accurately reflects GBI's usage while supporting efficient water practices.

Motion by Garrett Alexander to approve Resolution 11, Series 2024, seconded by Ondrej Mertlik, unanimously approved.

RESOLUTION 12, SERIES 2024

A RESOLUTION EXTENDING THE EXPIRATION OF THE WATER AND WASTEWATER USE RATE VARIANCES EXHIBITED IN RESOLUTION 2, SERIES 2021 FOR MANGO'S MOUNTAIN GRILL AND ROCKY MOUNTAIN ADVENTURE RENTALS LOCATED AT 166 1/2 EAGLE STREET, RED CLIFF, COLORADO

The owner of Mango's Mountain Grill has requested that the current water and sewer rate variance remain unchanged, expressing concern that an increase would impose a financial burden on the business. Town staff provided two options for the Board's consideration: increase Mango's SFE allocation to 7, aligning rates more closely with actual water usage patterns to ensure fair contribution to the Town's water and sewer costs or increase the allocation to 5 SFEs, or maintain the current 3.02 SFEs, to offer continued financial support for a local business. After discussion the Board decided to set the rate at 6 SFE's for the duration of 12 months expiring on November 5, 2025.

Motion by Garrett Alexander to approve Resolution 12, Series 2024, seconded by Bob Oppenheimer, unanimously approved.

RESOLUTION 13, SERIES 2024

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2023, TO HELP THE COSTS OF GOVERNMENT FOR THE TOWN OF RED CLIFF FOR THE 2025 BUDGET YEAR

Motion by Duke Gerber to approve Resolution 13, Series 2024, seconded by Ondrej Mertlik, unanimously approved.

ORDINANCE 3, SERIES 2024 - First Reading

AN ORDINANCE APPROVING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES OF AMOUNTS ORIGINALLY BUDGETED FOR THE FISCAL YEAR OF 2024, FOR THE TOWN OF RED CLIFF, COLORADO

Motion by Garrett Alexander to approve Ordinance 3, Series 2024, seconded by Ondrej Mertlik, unanimously approved.

ORDINANCE 4, SERIES 2024 - First Reading

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF RED CLIFF FOR THE 2025 BUDGET YEAR
Motion by Garrett Alexander to approve Ordinance 3, Series 2024, seconded by Duke Gerber, unanimously approved.

ORDINANCE 5, SERIES 2024 - First Reading

AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF RED CLIFF FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025, AND ENDING ON THE LAST DAY OF DECEMBER
Motion by Garrett Alexander to approve Ordinance 3, Series 2024, seconded by Ondrej Mertlik, unanimously approved.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber: No Update

Administrator/Clerk, Melissa Matthews:

- The owner of Mango's, Lindsey Nelson, is planning to do a sort of customer appreciation re-opening event in which locals will get free food and drinks with live music. Once they get the details set, we will help them spread the word. He is also the owner of Green Bridge Inn, and is looking into the possibility of creating a sort of co-op for residents to put in orders through the provisions store. This would allow for bulk orders, offering locals discounted prices on some staples like milk, bread, butter, etc. There would likely be a monthly fee (ex. \$10) to participate with zero upcharge on groceries.
- Senator Bennet's office requested a quote from the town regarding the Unita Basin Railway case for a press release showing the Senator's support. Mayor Duke Gerber gave a quote which can be found on the Senator's website, expressing the town's deep concerns about the risks of train derailments and wildfire ignitions from rail transport, particularly due to potential impacts on water quality, environmental health, and resident safety.
- The maintenance team worked hard over the past month to complete winterization tasks such as repairs to the front of the school building, weatherizing other buildings such as the old jail and town hall and the shop, and of course prepping our fleet. We purchased and have received the new truck and skid steer. The team is feeling positive about their resources going into the winter/snowy season and are grateful for these new purchases.
- We had our annual inspection by Eagle River Fire Protection District on this building (Old School Building) and they flagged multiple issues which are mostly in the studios downstairs. Staff is working to communicate with the responsible parties and ensure they solve these problems promptly while also fixing the issues in the common areas.
- Eagle County has expressed concern regarding a recent request from the Forest Service to consider reallocating agreement funds to cover permanent employee salaries due to a national funding deficit. While Eagle County values its partnership with the White River National Forest, it emphasizes that using funds intended for seasonal workforce support could negatively impact local services. Eagle County proposes alternative solutions, such as supporting permanent seasonal staff or utilizing youth corps for trail maintenance, to maintain service levels while addressing staffing needs.
- The Eagle County Wildfire Collaborative (ECWC) is developing a unified Wildland Urban Interface (WUI) building code to reduce wildfire risks and improve community resilience. This initiative

aligns with the statewide Wildfire Resiliency Code Board efforts, with anticipated implementation in 2025, and focuses on ember-resistant construction standards, non-combustible materials, and landscaping guidelines for properties in high-risk areas. The goal is to develop and adopt a unified WUI Code across all jurisdictions in Eagle County. Staff provided the Board with a handout with more detailed information.

- All Board members should have received an invitation to the Town & County Holiday Gathering that the Town of Avon hosts each year. This is a great opportunity to meet other elected officials in the County and network with them, their staff, and state officials.
- Next week (Nov 12-13), Melissa Matthews and possibly Kristina Finamore will be attending the DCI Challenge Workshop in Pueblo which is the conclusion of the Challenge program that we were selected for to help with the Old Town Hall Project. We are looking forward to presenting our project and getting connected to people and resources that will help move this project forward.
- The installation of the fence on the Green Bridge began today and is scheduled to be completed by November 20, 2024.

Deputy Clerk, Chris Brown:

- The Town Wide Thanksgiving Dinner will be November 24 at 5 PM. Michelle and Whitney are taking care of the gift buying for Bingo and are heading most of it.

BILL PAY

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (161.70)
Ace Hardware	5100 · Building/Grounds	\$ (25.62)
Acorn Petroleum, Inc	5092 · Fuel	\$ (891.89)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies	\$ (173.19)
Breitzman Masonry	5100 · Building/Grounds - Chimney Roof Repairs	\$ (3,800.00)
Century Link - x2191	5041 · Postage, Print, Telephone, Supplies	\$ (199.44)
Colorado Dept of Revenue	Payroll Liabilities - State Wage Withholding-2024 Q3	\$ (2,580.00)
Colorado State Treasurer	Payroll Liabilities (SUTA) - 2024 Q3	\$ (58.59)
Colorado State Treasurer	Payroll Expense- 2024 Q3	\$ (84.34)
Eagle County Historical Society	5186 · Donations/Contributions	\$ (275.00)
FirstBank	5181 · Bank Service Charges	\$ (14.00)
Home Depot	5100 · Building/Grounds	\$ (142.56)
Home Depot	5100 · Building/Grounds	\$ (64.31)
Home Depot	5100 · Building/Grounds	\$ (51.10)
Home Depot	5100 · Building/Grounds	\$ (75.91)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	\$ (2,458.74)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (1,250.00)
Napa Auto Parts	5093 · Repairs & Maintenance	\$ (64.73)
USDA Forest Service	5115 · Rent/Lease Expense - Communications Tower	\$ (406.23)
USPS	5041 · Postage, Print, Telephone, Supplies	\$ (154.00)
Valley Auto Repair	5093 · Repairs & Maintenance	\$ (153.00)
Vero Broadband	5046 · Computer & Internet	\$ (140.00)
WalMart	5093 · Repairs & Maintenance	\$ (559.12)

Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (15.66)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (784.97)
Duke Gerber	5062 · Board Member	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Garrett Alexander	5062 · Board Member	\$ (150.00)
Ondrej Mertlik	5062 · Board Member	\$ (150.00)
Robert Oppenheimer	5062 · Board Member	\$ (150.00)
Beyer, David	Payroll	\$ (1,420.23)
Brown, Chris	Payroll	\$ (1,313.54)
Brown, Chris	Reimbursement - Health Insurance	\$ (412.00)
Finamore, Kristina	Payroll	\$ (253.21)
Sandoval, Lorenzo	Payroll	\$ (1,563.76)
Matthews, Melissa	Payroll	\$ (2,329.13)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (412.00)
Gallegos, Nick	Payroll	\$ (1,310.06)
Martinez, William	Payroll	\$ (1,529.66)
Martinez, William	Reimbursement - Health Insurance	\$ (412.00)

Motion by Garrett Alexander to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

Acorn Petroleum, Inc	5092 · Fuel	\$ (329.53)
American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (784.25)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (68.58)
FirstBank	5181 · Bank Service Charges	\$ (15.00)
Water Quality Control Professionals	5031 · WWTP Operators, 5032 · Repairs	\$ (1,865.08)
Water Quality Control Professionals	5021 · WTP Operators, 5022 · Repairs	\$ (2,292.15)

Motion by Duke Gerber to approve the Enterprise Account bill pay, seconded by Garrett Alexander, unanimously approved.

3. Community Fund Account

Eagle Valley Community Foundation	5186 - Donations - Food Bank	\$ (1,000.00)
FirstBank	5181 · Bank Service Charges	\$ (2.00)

Motion by Garrett Alexander to approve the Community Fund Account bill pay, seconded by Ondrej Mertlik, unanimously approved.

ADJOURNMENT

Motion by Duke Gerber to adjourn, seconded by Garrett Alexander, unanimously approved at 10:30pm.