



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, JANUARY 7, 2025

CALL TO ORDER at 7:04pm

ROLL CALL

Mayor Duke Gerber	Mayor Pro-Tem Art Fox(Absent)	Trustee Garrett Alexander
Trustee Ondrej Mertlik	Deputy Clerk Chris Brown	Trustee Ben Kleimer
Trustee Bob Oppenheimer	Administrator/Clerk Melissa Matthews	
Trustee Dana Veljacic (Arrived at 7:26)		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Garrett Alexander, unanimously approved.

APPROVAL OF MINUTES

1. DECEMBER 17, 2024

Motion by Garrett Alexander to approve the minutes, seconded by Duke Gerber, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

None.

DISCUSSION AND ACTION ITEMS

1. Appoint Planning & Zoning Commission members:

Every year, the Board appoints Commission members per our code, "the terms of each member of the Commission shall be two (2) years, except that the respective terms of the two (2) members first appointed shall be one (1) year and the respective terms of the other three (3) members first appointed shall be two (2) years, as designated by the Board at the time of appointment." Staff recommends reappointing all current Commission members, assigning the longer term to the three longest tenured members so that terms will be staggered in the future.

Motion by Duke Gerber to reappoint Planning & Zoning Commission members as follows: Trish Marcine, Art Fox and Bob Will for 2 year terms and Kevin Ives and Aaron Burgamy for 1 year terms, seconded by Garrett Alexander, unanimously approved.

2. Water/sewer out of district surcharge updates:

Two out-of-district residents will experience an adjustment to their water and sewer surcharge based on updated property assessments as explained in code Sec. 13-1-309. Adjustments to the surcharge have not been done for many years (we can only see back as far as 2018, so it was prior to that). The surcharge will be calculated as laid out in the code based on the most recent assessment by the County. Staff is recommending that the Town does not charge them for past years' uncharged increases, as the town should have been more diligent about this. Letters detailing the new charges will be sent to these residents this week.

Motion by Garrett Alexander to move forward with surcharge increases while waiving the amount that has not been previously billed, seconded by Bob Oppenheimer, unanimously approved.

3. Rail Study Steering Participation

At the December Mayors & Managers meeting, regional leaders agreed to form a steering committee to advocate for a passenger rail feasibility study in the Eagle River Valley. Each municipality, Core Transit, and Eagle County are asked to designate a representative to serve on the committee, with an initial meeting planned for January. The Board is enthusiastic about being a part of the committee with the Board appointed Bob Oppenheimer to sit on the Eagle River Valley Rail Steering Committee.

Motion by Garrett Alexander to appoint Bob Oppenheimer to the Eagle River Valley Steering Committee, seconded by Duke Gerber, unanimously approved.

4. Climate Action Collaborative funding

The Climate Action Collaborative is requesting funding for the organization for the upcoming year. The amount requested is \$296. The Board agreed to give 50% of the requested amount.

Motion by Garrett Alexander to contribute 50% of the requested \$296 to the climate action collaborative, seconded by Duke Gerber, unanimously approved.

ORDINANCES & RESOLUTIONS

ORDINANCE 6, SERIES 2024 - Second Reading

AN ORDINANCE AMENDING CHAPTER 10 OF THE TOWN OF RED CLIFF MUNICIPAL CODE CONCERNING REGULATION OF CAMPING AND LODGING WITHIN THE TOWN OF RED CLIFF

Motion by Ben Kleimer to approve Ordinance 6, Series 2024, seconded by Bob Oppenheimer, unanimously approved.

RESOLUTION 1, SERIES 2025

A RESOLUTION ADOPTING THE EAGLE COUNTY 2025 HAZARD MITIGATION PLAN

Motion by Garrett Alexander to approve Resolution 1 Series 2025, seconded by Duke Gerber, unanimously approved.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber:

- Staff has been doing great with snow removal, although certain residents are still shoveling snow into the street.

Administrator/Clerk, Melissa Matthews:

- There will be a P&Z meeting on the 21st at 6:00 pm.
- The previously discussed joint work session will be held later in the year, once public outreach is done.
- The community fund received a \$1,000.00 donation from the Wolfe family - Thank you to them.
- The community fund volunteers would like to put on some community events (including a Valentine's Day dance event). Staff inquired as to whether or not the Board wants these events to go before them as an application or if staff can administratively approve and over see them. After a brief discussion, the Board directed staff to administratively approve these events.
- The maintenance team has been able to pretty easily keep up with snow removal and equipment maintenance/repairs. We are confident that with the new plow procedures in place, there will be more time for building maintenance and indoor projects.

- We will be working with RMAR to change the way that the snow is stored on Shrine Pass Road. Previously, the Board required a dedicated lane for snowmobiles. Over time it has proven to be more dangerous than helpful. The Board directed staff to talk with RMAR to try to find a better balance with business success and safety.
- Staff learned the barrier on the bridge prevented a suicide over the new years holiday.
- There was a Community Fund Scholarship that was approved at the last meeting of \$1,000. Staff noticed that this scholarship was awarded most recently with similar circumstances in the amount of \$2,000. The Board decided to increase the scholarship amount awarded to \$2,000.

Deputy Clerk, Chris Brown:

- The holiday events went great. Thank you to Art Fox for being Santa again and also a big thank you to Whitney and KK for putting it all together and Kristina for all her help as well.
- Penny has been volunteering to pick up and take care of our food bank and has been getting a larger variety of items.

BILL PAY

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$(99.86)
Ace Hardware	5100 · Building/Grounds	\$(18.98)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies	\$(264.55)
CCCMA	5182 · Dues & Memberships	\$(220.00)
Century Link - x2191	5041 · Postage, Print, Telephone, Supplies	\$(197.85)
Eagle County Animal Services	5050 · Animal Control	\$(230.00)
Empower Retirement Plans	Payroll Liabilities:Retirement Plans - PPE 12/31/2024	\$(1,413.55)
FirstBank	5181 · Bank Service Charges	\$(26.00)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	\$(2,206.84)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$(1,155.00)
Mango's Mountain Grill	5051 · Marketing/Advertising - Employee Meeting	\$(147.00)
Pinnacol Assurance	5072 · Worker's Compensation	\$(1,068.00)
Quickbooks	Payroll Liabilities - Federal Wage Withholding	\$(2,805.39)
Vero Broadband	5046 · Computer & Internet	\$(280.00)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$(15.99)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$(2,064.18)
Duke Gerber	5062 · Board Member	\$(250.00)
Art Fox	5062 · Board Member	\$(150.00)
Ben Kleimer	5062 · Board Member	\$(150.00)
Garrett Alexander	5062 · Board Member	\$(150.00)
Ondrej Mertlik	5062 · Board Member	\$(150.00)
Robert Oppenheimer	5062 · Board Member	\$(150.00)
Beyer, David	Payroll	\$(1,371.24)
Brown, Chris	Payroll	\$(1,315.81)

Brown, Chris	Reimbursement - Health Insurance	\$(412.00)
Finamore, Kristina	Payroll	\$(328.73)
Sandoval, Lorenzo	Payroll	\$(1,203.64)
Matthews, Melissa	Payroll	\$(2,139.11)
Matthews, Melissa	Reimbursement - Health Insurance	\$(412.00)
Gallegos, Nick	Payroll	\$(1,310.06)
Martinez, William	Payroll	\$(1,525.09)
Martinez, William	Reimbursement - Health Insurance	\$(412.00)
Vayan, Katelyn	Payroll	\$(142.05)

Motion by Garrett Alexander to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$(734.25)
CenturyLink	5033 · Wastewater Ops - Utilities	\$(68.58)
Water Quality Control Professionals	5031 · WWTP Operators, 5032 · Repairs	\$(4,152.43)
Water Quality Control Professionals	5021 · WTP Operators, 5022 · Repairs	\$(2,201.74)

Motion by Duke Gerber to approve the Enterprise Account bill pay, seconded by Duke Gerber, unanimously approved.

3. Community Fund

Akeliah Hancock	5051 · Marketing & Town Events - Ice Rink	\$(2,000.00)
Akeliah Hancock	5051 · Marketing & Town Events - Ice Rink	\$(1,000.00)
City Market	5051 · Marketing & Town Events - Christmas Party	\$(76.99)
FirstBank	5181 · Bank Service Charges	\$(2.00)
Kristina Finamore	Reimb-5051 · Marketing & Town Events - Miliage for christmas party	\$(53.60)
Walmart	5051 · Marketing & Town Events - Christmas Party	\$(208.38)

Motion by Garrett Alexander to approve the Community Fund Account bill pay Striking check 10074 for \$1000, seconded by Duke Gerber, unanimously approved.

ADJOURNMENT

Motion by Garrett Alexander to adjourn, seconded by Duke Gerber, unanimously approved at 8:23pm.