



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, FEBRUARY 4, 2025

CALL TO ORDER at 7:15pm

ROLL CALL

Mayor Duke Gerber	Mayor Pro-Tem Art Fox	Trustee Garrett Alexander
Trustee Ondrej Mertlik	Deputy Clerk Chris Brown	Trustee Ben Kleimer (Absent)
Trustee Bob Oppenheimer	Administrator/Clerk Melissa Matthews	
Trustee Dana Veljacic	Planner Scot Hunn	

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Garrett Alexander, unanimously approved.

APPROVAL OF MINUTES

1. JANUARY 21, 2025

Motion by Duke Gerber to approve the minutes, seconded by Garrett Alexander, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

DISCUSSION AND ACTION ITEMS

1. Laske single family home 350 High St

Owner Chris Laske presented plans to build a single-family home, with plans to resume construction by May. Staff and the Board discussed concerns with the set back and the deck overlapping, snow storage and if the town property adjacent to their driveway could be used as snow storage.

Planner Scot Hunn recommended approval with three (3) conditions; as noted.

No public comment

Motion by Duke Gerber to approve, the final plans for a new single-family residential structure because the proposal complies with the requirements of Chapter 16 Town of Red Cliff Town Code, as conditioned

1. The Applicant shall adhere to the recommendations of the Kumar Report, and, specifically, that recommendations listed under "Continuing Services" of the Kumar Report (Page 8) be adhered to during construction of the future residential structure.
2. The Applicant shall work with Town staff prior to applying for a building permit to provide updated landscape plan and details related to proposed plant species, seed mix, rate of application and proposed temporary irrigation to ensure proper revegetation of the site following construction, and clarifying snow storage.
3. The Applicant shall revise the final plans to ensure that the proposed structure is located a minimum of five (5) feet from the front property line; or, that the Applicant successfully request

and gain approval for a variance to allow for relief from the front setback standard prior to applying for a building permit.

The motion was seconded by Art Fox, unanimously approved.

2. Letter of Support for Melissa for a CML conference:

Administrator Melissa Matthews is asking for a letter of support from the Board for a CML Conference Scholarship.

The Board directed Duke Gerber to sign the letter of support for Melissa Matthews.

Ordinances And Resolutions

RESOLUTION 2,SERIES 2025:

A RESOLUTION OF THE TOWN OF RED CLIFF, COLORADO COMMITTING TO COLLABORATIVE ACTION TOWARDS THE GOALS IN THE REGIONAL NET ZERO ROADMAP

This was discussed at the previous meeting and the Board agreed to support this Roadmap.

Motion by Duke Gerber to approve Resolution 2, Series 2025, seconded by Ondrej Mertlik, unanimously approved.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber:

- Noticed a lot of cars parked at the Y near the bus stop. The cars were parked in the road and not in the parking area. Staff will let the county know.

Administrator/Clerk, Melissa Matthews:

- The Front Country Ranger Program gave their annual update which was much like past years. This program significantly and positively impacts our area, as they spend a lot of time and resources in the Homestake and Shrine areas. The presentation was emailed to you this afternoon for review if you'd like.
- Regarding the RAISE grant application for the Streetscape project, we received a nice letter of support from both Senator Bennett and Hickenlooper's offices. The NOFO was changed about two days before the deadline and funding of this grant is now up in the air. Staff will be looking into a possible 'phasing in' approach as well as other funding options over the next few months.
- The old Town Hall Building has been put on the list of Colorado's Most Endangered Places.
- The final plat for the subdivision that was approved at the last meeting has been signed by everyone except Duke Gerber, who will do so tonight. Then the property owner will record it with the county.
- The mirror at the bridge has been installed and so far, it seems to be working well.
- The Red Cliff sign at the "Y" has some damage. A resident has volunteered to help with the repair and will work with staff on this.
- EVTA 10 year Transit Plan members met today. They are considering transit options for Red Cliff that may offer higher frequency service in/out of RC.
- The County's 'State of the County Address' will be on Tuesday, 2/11 at 11:00 am which can be watched in person or on their online channel.
- The Valentines day Disco Dance is scheduled for Saturday February 15th at 6pm in the auditorium.

- Inspections of studios that took place in fall of last year showed issues that need to be taken care of. Maintenance staff have done a second inspection and every issue has been addressed.

Deputy Clerk, Chris Brown:

- Working with Kevin Ives to set a potential date for a community Sauna and cold plunge event.

Maintenance Staff, Lorenzo Sandoval:

- Update on staff, upcoming winter projects, and equipment/tools.

Trustee, Garrett Alexander:

- Core transit will be going cash-less, while still accepting cash at station in Vail.

Trustee, Bob Oppenheimer:

- Rail study committee will meet on the 13th.
- Met with Vail Valley Trash and Inquired about single stream recycling and if we need to be separating it at our container, as well as other more feasible options for Red Cliff.

BILL PAY

1. General Account

Acorn Petroleum, Inc	5092 · Fuel	\$(2,710.02)
Apex Waste	5086 · Trash Collection-Sep2024 though Jan 2025	\$(813.10)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies- Nick Uniform	\$(247.45)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies-Pens/Stapler	\$(17.88)
Amazon Marketplace	5100 · Building/Grounds- Fire Extinguisher brackets	\$(14.31)
Amazon Marketplace	5093 · Repairs & Maintenance - Hydraulic Fluid	\$(50.99)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies-office treadmill	\$(118.97)
Century Link - x2191	5041 · Postage, Print, Telephone, Supplies	\$(196.67)
Cornerstone Heating	5100 · Building/Grounds	\$(342.76)
Colorado State Treasurer	Payroll Liabilities UTR-1	\$(135.60)
Colorado State Treasurer	Payroll Expense- 2024 Q4	\$(6.07)
Empower Retirement Plans	Payroll Liabilities:Retirement Plans - PPE 01/31/2025	\$(1,467.46)
FirstBank	5181 · Bank Service Charges	\$(12.00)
J.G. Plumbing & Heating	5100 · Building/Grounds	\$(155.00)
Karp Neu Hanlon, PC	5013 · Attorney-Laske sewer/water	\$(738.00)
UberEats	5043 · Education/Training- check chargeback	\$(54.15)
UberEats	5043 · Education/Training-CPI Conference	\$(38.50)
Vero Broadband	5046 · Computer & Internet	\$(140.00)
Zips.com	5093 · Repairs & Maintenance- Plow truck pin	\$(34.92)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$(2,112.25)
Duke Gerber	5062 · Board Member	\$(250.00)
Art Fox	5062 · Board Member	\$(150.00)
Ben Kleimer	5062 · Board Member	\$(150.00)

Dana Veljacic	5062 · Board Member	\$ (150.00)
Garrett Alexander	5062 · Board Member- reprint check	\$(150.00)
Ondrej Mertlik	5062 · Board Member	\$ (150.00)
Robert Oppenheimer	5062 · Board Member	\$ (150.00)
Beyer, David	Payroll	\$(1,481.98)
Brown, Chris	Payroll	\$(1,388.62)
Brown, Chris	Reimbursement - Health Insurance	\$(458.00)
Finamore, Kristina	Payroll	\$(460.88)
Sandoval, Lorenzo	Payroll	\$ (1,396.30)
Matthews, Melissa	Payroll	\$(2,315.05)
Matthews, Melissa	Reimbursement - Health Insurance	\$(458.00)
Matthews, Melissa	Reimbursement - Mileage	\$ (308.00)
Matthews, Melissa	Expense Reimbursement - Cell phone/ Travel Expenses	\$ (115.48)
Gallegos, Nick	Payroll	\$ (1,368.28)
Martinez, William	Payroll	\$(1,382.51)
Martinez, William	Reimbursement - Health Insurance	\$ (448.00)
Martinez, William	Expense Reimbursement	\$ (250.00)
Vayan, Katelyn	Payroll	\$ (138.35)

Motion by Garrett Alexander to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$(759.25)
CenturyLink	5033 · Wastewater Ops - Utilities	\$(68.57)
J.G. Plumbing	5022 · Repairs, Testing & Maintenance	\$ (234.60)
Water Quality Control Professionals	5031 · WWTP Operators, 5032 · Repairs	\$(1,650.00)
Water Quality Control Professionals	5021 · WTP Operators, 5022 · Repairs	\$(2,309.07)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$(1,816.04)

Motion by Garrett Alexander to approve the Enterprise Account bill pay, seconded by Duke Gerber, unanimously approved.

3. Community Fund

Donations	4066 · Events	\$1,050.00
Ubereats- Melissa	5043 · Education/Training- check chargeback	\$54.15

Motion by Duke Gerber to approve the Community Fund Account bill pay, seconded by Art Fox, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Duke Gerber, unanimously approved at 8:51 pm.