



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, MARCH 18 2025

CALL TO ORDER at 7:10 pm

ROLL CALL

Mayor Duke Gerber	Mayor Pro-Tem Art Fox	Trustee Garrett Alexander(Absent)
Trustee Ondrej Mertlik	Trustee Ben Kleimer	Trustee Dana Veljacic
Deputy Clerk Chris Brown	Administrator/Clerk Melissa Matthews	
Trustee Bob Oppenheimer(Absent)		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Art Fox to approve the agenda, seconded by Dana Veljacic, unanimously approved.

APPROVAL OF MINUTES

1. March 04, 2025

Motion by Ondrej Mertlik to approve the minutes, seconded by Duker Gerber, unanimously approved

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

None

STAFF/TRUSTEE UPDATES

Administrator/Clerk, Melissa Matthews:

- With grant work and conferences this coming month staff will work to have info for the commercial water and sewer fees in May.
- Staff had a walkthrough of the town with Bob Oppenheimer and Trinity. The idea of compactors seems most realistic. Challenges such as placement and cost would need to be addressed. A possible survey to the town residents for input.
- CML reached out and requested we testify on HB1056, which we did. Senator Bennett reached out and got us connected with AT&T state director. There will be a meeting with him next week on a stalled tower site on Hwy 24.
- The housing needs assessment has been finalized. The Board determined they would not need a final presentation.
- Staff is working on multiple grant applications including one for the old town hall planning project through the State Historical Fund. And four for the Streetscape projects with deadlines through April 15th.
- DCI conference first week of April. Melissa will be attending so she will miss the next BOT meeting.
- Community Fund Meeting tomorrow.
- CRA will be coming on Thursday to discuss with staff any changes or updates to their investment plans.

Trustee, Art Fox:

- Suggested that we paint the walls white in the boiler room to help lighting and possibly better lighting. (LED's)
- Inquired if we could chip and seal the Bridge on Pine St where it connects to the asphalt. Staff will evaluate the damage and costs this summer. Also, suggested a guard rail on the bridge coming off High St.

BILL PAY

1. General Account

Acorn Petroleum, Inc	5092 · Fuel	\$ (2,476.56)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies- Nick Uniform	\$ (108.80)
CIRSA	5071 · Liability/Commercial Insurance Premium	\$ (6,490.31)
CMCA	5043 · Education/Training	\$ (185.70)
Eagle County Animal Services	5050 · Animal Control	\$ (230.00)
Empower Retirement Plans	Payroll Liabilities:Retirement Plans - PPE 03/15/2025	\$ (1,307.72)
Hunn Planning & Policy, LLC	5012 · Planner	\$ (410.30)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (135.00)
WalMart	5041 · Postage, Print, Telephone, Supplies	\$ (72.59)
WalMart	5110 · Road/Bridge	\$ (56.41)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$(155.80)
Beyer, David	Payroll	\$ (1,176.02)
Brown, Chris	Payroll	\$ (1,178.66)
Brown, Chris	Reimbursement - Health Insurance	\$ (458.00)
Finamore, Kristina	Payroll	\$ (170.95)
Sandoval, Lorenzo	Payroll	\$ (1,433.60)
Matthews, Melissa	Payroll	\$ (2,315.05)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (458.00)
Matthews, Melissa	Expense Reimbursement - Cell phone/ Travel Expenses	\$ (37.50)
Gallegos, Nick	Payroll	\$ (1,368.29)
Martinez, William	Payroll	\$ (1,212.15)
Martinez, William	Reimbursement - Health Insurance	\$ (448.00)
Vayan, Katelyn	Payroll	\$ (138.34)

Motion by Ondrej Mertlik to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

TORC General Fund	Operating Transfers Out - 2024 new truck	\$ (10,605.00)
Ferrellgas	5026 · Utilities: Propane	\$ (12.00)
GM Asphalt Repair	5022 · Repairs, Testing & Maintenance - WTP eagle/ monument repair	\$ (5,800.00)

USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (716.16)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,679.61)

Motion by Duke Gerber to approve the Enterprise Account bill pay, seconded by Dana Veljacic, unanimously approved.

3. Community Fund Account

Whitney Young	5051 · Marketing & Town Events - v-day	\$ (64.98)
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Motion by Duke Gerber to approve the Community Fund Account bill pay, seconded by Art Fox, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Duke Gerber, unanimously approved at 7:50 pm.