



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, MAY 06 2025**

**CALL TO ORDER at 7:08 pm**

**ROLL CALL**

Mayor Duke Gerber	Mayor Pro-Tem Art Fox	Trustee Garrett Alexander (7:21)
Trustee Ondrej Mertlik	Trustee Ben Kleimer	Trustee Dana Veljacic
Trustee Bob Oppenheimer	Deputy Clerk Chris Brown	
Administrator/Clerk Melissa Matthews (Absent)		

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Art Fox to approve the agenda, seconded by Dana Veljacic unanimously approved.

**APPROVAL OF MINUTES**

1. April 15, 2025

Motion by Bob Oppenheimer to approve the minutes, seconded by Ben Kleimer, unanimously approved.

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

None

**DISCUSSION AND ACTION ITEMS**

1. Community fund request for music: Whitney, a Community Fund volunteer, is asking for the approval to fund live music for some planned community events.

The Board approved \$250 for music and directed staff to communicate with the musician to set up plans and meet power needs.

2. Scholarship Application: Rayna Gleason

Motion by Garrett Alexander to approve the Scholarship Application for Rayna Gleason for the amount of \$2,000, seconded by Ben Kleimer, unanimously approved.

**STAFF/TRUSTEE UPDATES**

Mayor, Duke Gerber:

- Is currently working on pricing for the horseshoe bed project.

Administrator/Clerk, Melissa Matthews:

- MMOF Funding was cut by \$500,000 due to the state budget deficit. Therefore, previously awarded requests are being cut and new applications (including ours) are on hold indefinitely - soonest would be after 2029. This makes our DOLA EIAF grant application moot as it was a match for this grant.
- Town Clean Up day will be on 5/17/2025
- Audit update - we have received the initial draft. The presentation will likely be at the next meeting.

- Rep. Joe Neguse FY2026 Community Project Funding Application for the full Streetscape project was submitted. They bumped the deadline from May 18 to April 29 (and let us know on the Friday before at 3:30pm), so we had to rush the application, but got it submitted.

Trustee, Garrett Alexander:

- Attended a Town Hall Q&A hosted by Congressman Nuguese on behalf of Red Cliff.

### **BILL PAY**

#### 1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (515.89)
Apex Waste	5086 · Trash Collection	\$ (162.62)
Amazon Marketplace	5100 · Building/Grounds- Fire Extinguisher brackets	\$ (217.13)
Amazon Marketplace	5100 · Building/Grounds- Fire Extinguisher brackets	\$ (75.80)
Amazon Marketplace	5093 · Repairs & Maintenance - Truck parts	\$ (309.95)
CML	5043 · Education/Training	\$ (335.00)
Dept of Labor & Employment	5007- Payroll expence-unemployment	\$ (143.39)
Empower Retirement Plans	Payroll Liabilities:Retirement Plans - PPE 04/30/2025	\$ (1,307.72)
FirstBank	5181 · Bank Service Charges	\$ (12.00)
Home Depot	5100 · Building/Grounds- Park Upgrades	\$ (151.09)
Hotels	5043 · Education/Training - CCCMA	\$ (420.00)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (1,870.00)
Pinnacol Assurance	5072 · Worker's Compensation	\$ (953.00)
Payroll tax	Payroll Tax	\$ (2,937.22)
SGM	6017 · Capital Outlays - Road & Bridge Project	\$ (1,331.25)
Vero Broadband	5046 · Computer & Internet	\$ (140.00)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (1,732.05)
Duke Gerber	5062 · Board Member	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Garrett Alexander	5062 · Board Member	\$ (150.00)
Ondrej Mertlik	5062 · Board Member	\$ (150.00)
Robert Oppenheimer	5062 · Board Member	\$ (150.00)
Beyer, David	Payroll	\$ (1,149.76)
Brown, Chris	Payroll	\$ (1,328.62)
Brown, Chris	Reimbursement - Health Insurance	\$ (458.00)
Brown, Chris	Reimbursement - Mileage	\$ (44.80)
Finamore, Kristina	Payroll	\$ (132.97)
Finamore, Kristina	Reimbursement - Mileage	\$ (22.40)
Sandoval, Lorenzo	Payroll	\$ (1,570.74)

Sandoval, Lorenzo	Reimbursement - Mileage	\$ (42.88)
Matthews, Melissa	Payroll	\$ (2,398.75)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (458.00)
Matthews, Melissa	Reimbursement - Mileage	\$ (85.40)
Matthews, Melissa	Expense Reimbursement - Cell phone/ Travel Expenses	\$ (37.50)
Gallegos, Nick	Payroll	\$ (1,284.57)
Gallegos, Nick	Expense Reimbursement	\$ (83.70)
Martinez, William	Payroll	\$ (1,471.31)
Martinez, William	Reimbursement - Health Insurance	\$ (458.00)
Vayan, Katelyn	Payroll	\$ (138.35)

Motion by Art Fox to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

## 2. Enterprise Account

CenturyLink	5033 · Wastewater Ops - Utilities	\$ (73.74)
Water Quality Control Professionals	5031 · WWTP Operators, 5032 · Repairs	\$ (1,954.77)
Water Quality Control Professionals	5021 · WTP Operators, 5022 · Repairs	\$ (2,250.42)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (713.00)

Motion by Duke Gerber to approve the Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

## 3. Community Fund Account

FirstBank	5181 · Bank Service Charges	\$ (2.00)
Kristina Finamore	Reimb-5051 · Marketing & Town Events -Easter egg hunt	\$ (105.71)

Motion by Duke Gerber to approve the Community Fund Account bill pay, seconded by Garrett Alexander, unanimously approved.

## **ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Dana Veljacic, unanimously approved at 8:40 pm.