



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, July 15, 2025

CALL TO ORDER at 7:04 pm

ROLL CALL

Mayor Duke Gerber	Mayor Pro-Tem Art Fox	Trustee Garrett Alexander(7:07)
Trustee Ben Kleimer	Trustee Open Seat	Trustee Bob Oppenheimer
Trustee Ondrej Mertlik	Deputy Clerk Chris Brown(ABSENT)	
Administrator/Clerk Melissa Matthews		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Art Fox, unanimously approved.

APPROVAL OF MINUTES

1. July 01, 2025

Motion by Bob Oppenheimer to approve the minutes from July 01, 2025, seconded by Ben Kleimer, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

None

DISCUSSION AND ACTION ITEMS

1. SpeakUp ReachOut

Executive Director, Erin Ivie, presented Eagle County Statistics since her last visit last year. The rates are trending downward. She explained what the organization is doing in the community, including training, events and providing support to communities.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber

Administrator/Clerk, Melissa Matthews:

- SpeakUp ReachOut roundtable was on 7/15/25 and generated good conversation and feedback from residents about the new fence, incidents, and general concerns. Will return to do an official training.
- There was a fire concern on Shrine Pass last week because of all the smoke. It was determined there was no fire in the area.
- The Daughters of the American Revolution (DAR) will be hosting a service activity at the Greenwood Cemetery clean-up at 10 a.m. and lunch at Mango's at 12pm on Saturday, 7/26/2025. They are working with resident Bob Will on this.
- The joint meeting with the Eagle County Commissioners and the Red Cliff Town Council will be on the night of August 19 at 6 pm. We are currently planning general updates, but specific topics can be added if the Board wishes.

- We have started work on code updates and will have a work session in the fall regarding the Energy Code with experts to advise and help us determine what amendments we might want as we adopt an updated version mandated by the State.
- We are working on insurance renewals and budget preparations as well as continuing work on the 3 Mile plan and policies/procedures.
- Chris is attending the Clerk's Institute. This is the first year of a three-year educational program.

Trustee, Garrett Alexander:

- We are needing a new alternate for CORE Transit.

BILL PAY

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$(39.99)
Apex Waste	5086 · Trash Collection	\$(162.62)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies-	\$(30.01)
Amazon Marketplace	5100 · Building/Grounds-Dog poop bags	\$(169.54)
Eagle County Animal Services	5050 · Animal Control	\$(230.00)
Empower Retirement Plans	Payroll Liabilities:Retirement Plans - PPE 07/15/2025	\$(1,816.95)
Home Depot	5100 · Building/Grounds	\$(122.63)
Hunn Planning & Policy, LLC	5012 · Planner	\$(1,540.90)
Karp Neu Hanlon, PC	5013 · Attorney	\$(435.00)
National Notary Assoc	5041 · Postage, Print, Telephone, Supplies	\$(42.26)
Restaurants	5043 · Education/Training - Meals - CML Conference Melissa	\$(26.13)
Secretary of State	5041 · Notary Renewal	\$(10.00)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$(195.00)
Beyer, David	Payroll	\$(1,296.18)
Brown, Chris	Payroll	\$(1,441.61)
Brown, Chris	Reimbursement - Health Insurance	\$(458.00)
Finamore, Kristina	Payroll	\$(442.89)
Finamore, Kristina	Reimbursement - Mileage	\$(39.20)
Sandoval, Lorenzo	Payroll	\$(1,795.79)
Matthews, Melissa	Payroll	\$(2,224.04)
Matthews, Melissa	Reimbursement - Health Insurance	\$(458.00)
Matthews, Melissa	Expense Reimbursement - Cell phone/ Travel Expenses	\$(37.50)
Gallegos, Nick	Payroll	\$(1,368.28)
Martinez, William	Payroll	\$(1,426.87)
Martinez, William	Reimbursement - Health Insurance	\$(458.00)
Vayan, Katelyn	Payroll	\$(138.35)

Motion by Ben Kleimer to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$(1,057.65)
Colorado Energy System	5032 · Repairs, Testing & Maintenance	\$(813.75)
Colorado Energy System	5032 · Repairs, Testing & Maintenance	\$(550.00)
USABlueBook	5022 · Repairs, Testing & Maintenance - WTP	\$(985.02)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$(829.00)

Motion by Duke Gerber to approve the Enterprise Account bill pay, seconded by Bob Oppenheimer, unanimously approved.

3. Community Fund Account

Kristina Finamore	Reimb-5051 · Marketing & Town Events -Kids summer lunch	\$(82.40)
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Motion by Duke Gerber to approve the Community Fund Account bill pay, seconded by Garrett Alexander, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Duke Gerber, unanimously approved at 7:58pm.