



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, August 19, 2025

CALL TO ORDER at 7:55 pm

ROLL CALL

Mayor Duke Gerber	Mayor Pro-Tem Art Fox	Trustee Garrett Alexander
Trustee Ben Kleimer	Trustee Open Seat	Trustee Bob Oppenheimer
Trustee Ondrej Mertlik	Deputy Clerk Chris Brown	
Administrator/Clerk Melissa Matthews		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Art Fox, unanimously approved.

APPROVAL OF MINUTES

1. August 5, 2025

Motion by Art Fox to approve the minutes from August 5, 2025, seconded by Duke Gerber, unanimously approved with Ondrej Mertlik and Bob Oppenheimer abstaining.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

None

DISCUSSION AND ACTION ITEMS

1. Payment Portal:

The Town has the opportunity to implement PayPort, a secure payment system through SIPA which is a state program that we use for our website, to accept credit card and eCheck payments online and over-the-counter. Setup and equipment costs are covered by SIPA, and processing fees will be paid by customers, not the Town. The system is PCI compliant and includes staff training, reporting tools, and email payment notifications.

Motion by Ben Kleimer to approve the SIPA payment portal work order, seconded by Duke Gerber, unanimously approved.

2. Event Application: VSSA Cemetery Tour:

VSSA teacher, Katie Brandle, is asking permission once again to bring her 9th grade students to tour the Greenwood Cemetery in September on two occasions (one morning and one afternoon). Because this is educational, staff recommends that the fees be waived.

Motion by Garrett Alexander to approve the VSSA cemetery tour and waive all fees, seconded by Duke Gerber, unanimously approved.

3. Auditorium Rental:

Rebecca Selig and other residents are asking to use the auditorium for weekly AA meetings and is asking the Board to waive all fees as this would benefit the town.

Motion by Duke Geber to approve Rebecca Selig's application to use auditorium for an Alcoholics Anonymous and to waive all fees, seconded by Garrett Alexander, unanimously approved.

4. 232 Monument: Roof Replacement:

John Gorham at 232 Monument St is requesting to replace the roof on this house. It is currently a cedar roof and he will replace it with a stone and asphalt shingle roof. The Planning and Zoning commission recommends approval with no conditions.

Motion by Garrett Alexander to approve the roof replacement at 232 Monument St seconded by Art Fox, unanimously approved.

5. Potable water equipment:

We received a quote for a GS Nine mixer to replace the failed pump in the Town's drinking water storage tank. The equipment is \$10,305 from IXOM Watercare, and our team can handle the installation. We request approval to use funds from the Enterprise Emergency Reserve Fund for this replacement.

Motion by Art Fox to approve the purchase of pump for water plant funded through Enterprise Emergency Fund seconded by Ben Kleimer, unanimously approved.

ORDINANCES & RESOLUTIONS

1. RESOLUTION 11 SERIES 2025

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF, COLORADO, ADOPTING THE CROSS-CONNECTION CONTROL AND BACKFLOW PREVENTION POLICY AND PROCEDURE FOR COMMERCIAL BUILDINGS AND MULTI-FAMILY HOUSING UNITS

Following our recent CDPHE sanitary survey, staff is presenting a Cross-Connection Control & Backflow Prevention Policy for commercial buildings and multi-family housing units. The policy, which has been reviewed and approved by the CDPHE inspector, establishes a clear, structured process for annual backflow testing, notifications, and enforcement to help ensure compliance and protect the Town's potable water supply.

Motion by Duke Gerber to approve Resolution 11 Series 2025, seconded by Art Fox, unanimously approved.

STAFF/TRUSTEE UPDATES

Administrator/Clerk, Melissa Matthews:

- The "Talk Saves Lives" suicide prevention training is scheduled for tomorrow, August 20, at Town Hall from 5:30–7:30 PM. This free program provides education, discussion, and local behavioral health resources.
- There was an attempt at the bridge last week. Several locals as well as passer-byers intervened and the person in crisis chose to leave with paramedics. In review, we have determined that the fence could have made it harder to see the person on the outside of it, because of the style of the fence, at certain times of the day with specific lighting.
- The "Round Up the Cliff" event has shifted significantly with Mango's offering to host, but the format may not align with the original community-focused concept the Board approved. Whitney is to try again in 2026.
- Eagle County is requesting that towns continue their financial commitment to the Front Country Ranger Program for the 2026 season, at least at 2025 funding levels, and consider an increase. The program provides vital land protection, visitor education, and stewardship. Highlights from 2024 include 11 rangers staffed, 1,460 visitor contacts, 32 abandoned campfires extinguished, 740 youth stewardship hours, 5,000 pounds of garbage removed, and 234 piles of human waste disposed of. Additionally, VVMTA has secured a \$300,000 GOCO grant to support related efforts

on Federal, Town, and County lands through 2027. Board direction to include in 2026 budget and at same funding levels.

- CDOT has announced upcoming work that will impact truck traffic on Highway 24. While Red Cliff's bridge under the green bridge can technically handle the weight of heavy vehicles, any attempt for trucks to detour through town would be extremely dangerous due to the steep and narrow exit at High Street. Additionally, the smaller bridges in town that would be impacted, such as the one at the bottom of High Street, are aging and already in deteriorating condition. We will be reaching out to CDOT to work together and ensure that truck traffic is not routed through Red Cliff during this project.
- The TransRockies event was successful. They had record attendance and the businesses were grateful. The ambassadors only had minimal issues and the racers responded to them respectfully and promptly. We are not sure if this event will be coming through the area in the future.

Deputy Clerk, Chris Brown:

- Community Unity Day is coming up soon, we are working to finalize all the vendors and the shopping list.

Trustee, Garrett Alexander: Core Transit - Further talks of unionization

BILL PAY

1. General Account

Acorn Petroleum, Inc	5092 · Fuel	\$(1,061.09)
Empower Retirement Plans	Payroll Liabilities:Retirement Plans - PPE 08/15/2025	\$(1,436.36)
J.G. Plumbing & Heating	5100 · Building/Grounds	\$(413.00)
Karp Neu Hanlon, PC	5013 · Attorney	\$(783.00)
Mango's Mountain Grill	5051 · Marketing/Advertising - Staff Meeting	\$(134.25)
Vail Valley Works	5182 · Dues - Community Leadership Acad- Chris	\$(200.00)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$(195.00)
Beyer, David	Payroll	\$(1,220.11)
Brown, Chris	Payroll	\$(1,298.63)
Brown, Chris	Reimbursement - Health Insurance	\$(458.00)
Finamore, Kristina	Payroll	\$(85.48)
Sandoval, Lorenzo	Payroll	\$(1,358.99)
Matthews, Melissa	Payroll	\$(2,276.73)
Matthews, Melissa	Reimbursement - Health Insurance	\$(458.00)
Matthews, Melissa	Expense Reimbursement - Cell phone/ Travel Expenses	\$(11.15)
Gallegos, Nick	Payroll	\$(1,368.28)
Martinez, William	Payroll	\$(1,247.12)
Martinez, William	Reimbursement - Health Insurance	\$(458.00)
Vayan, Katelyn	Payroll	\$(303.30)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Garrett Alexander, unanimously approved.

2. Enterprise Account

Eagle River Fire Protection District	4067 · Fees, Fines Penalties- 350 High Street	\$(1,685.42)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$(829.00)

Motion by Garrett Alexander to approve the Enterprise Account bill pay, seconded by Duke Gerber, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Duke Gerber, unanimously approved at 8:51 pm.