



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, September 2, 2025

CALL TO ORDER at 7:00pm

ROLL CALL

Mayor Duke Gerber	Mayor Pro-Tem Art Fox	Trustee Garrett Alexander (Absent)
Trustee Ben Kleimer	Trustee Open Seat	Trustee Bob Oppenheimer
Trustee Ondrej Mertlik	Deputy Clerk Chris Brown	
Administrator/Clerk Melissa Matthews		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Art Fox to approve the agenda, seconded by Duke Gerber, unanimously approved.

APPROVAL OF MINUTES

1. August 19, 2025

Motion by Art Fox to approve the minutes from August 19, 2025, seconded by Duke Gerber, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

None

DISCUSSION AND ACTION ITEMS

1. Protection of Values: "Cradle of the Cliff" Art Project

Local artist Addie Dorn has presented a plan for a mural on the old gym building.

The Board directed staff to move forward with working with Addie Dorn to secure funding through grants.

STAFF/TRUSTEE UPDATES

Administrator/Clerk, Melissa Matthews:

- The Eagle River Coalition is forming a Community Water Plan Advisory Council to guide implementation of the Eagle River Community Water Plan, focusing on topics like stormwater upgrades, riparian corridors, water quality, and invasive species. The first quarterly meeting is Wednesday, November 12, 3–5 PM in Edwards—Art Fox will be representing Red Cliff at this meeting, with Chris Brown as an alternative.
- The maintenance team completed the Flaggers Course through CIRSA and are now officially certified.
- Lorenzo met with Ricky from Eagle County and expressed concerns about rock fall hazards on both the High and Low Roads.
- High Road will be closed for a few hours next Tuesday as Laske will be tying into the water and sewer lines.

Deputy Clerk, Chris Brown:

- Community Unity Day is coming up soon, we are working to finalize all the vendors and the shopping list.

Trustee, Art Fox:

- Some of the flags hung from poles need repairs.

BILL PAY

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (231.94)
Apex Waste	5086 · Trash Collection	\$ (162.62)
Blades Group	5110 · Road/Bridge	\$ (3,355.00)
Century Link - x2191	5041 · Postage, Print, Telephone, Supplies	\$ (209.44)
Eagle County Animal Services	5050 · Animal Control	\$ (230.00)
Empower Retirement Plans	Payroll Liabilities:Retirement Plans - PPE 08/31/2025	\$ (1,371.29)
FirstBank	5181 · Bank Service Charges	\$ (14.09)
Hunn Planning & Policy, LLC	5012 · Planner	\$ (420.30)
Marcin Engineering	5100 · Building/Grounds	\$ (149.00)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (135.00)
Pinnacol Assurance	5072 · Worker's Compensation	\$ (1,979.00)
Restaurants	5043 · Education/Training - Meals - Flagger Cert. in Salida	\$ (77.66)
Statewide Internet Portal Authority	5046 · Computer & Internet	\$ (277.20)
SteamMaster	5100 · Building/Grounds	\$ (614.80)
The Paint Bunket	5110 · Road/Bridge	\$ (167.76)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (409.37)
Duke Gerber	5062 · Board Member	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Garrett Alexander	5062 · Board Member	\$ (150.00)
Ondrej Mertlik	5062 · Board Member	\$ (150.00)
Robert Oppenheimer	5062 · Board Member	\$ (150.00)
Beyer, David	Payroll	\$ (1,220.12)
Brown, Chris	Payroll	\$ (1,238.66)
Brown, Chris	Reimbursement – Health Insurance	\$ (458.00)
Sandoval, Lorenzo	Payroll	\$ (1,359.00)
Matthews, Melissa	Payroll	\$ (2,224.04)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (458.00)
Matthews, Melissa	Expense Reimbursement - Cell phone/ Travel Expenses	\$ (37.50)
Gallegos, Nick	Payroll	\$ (1,368.28)
Martinez, William	Payroll	\$ (1,217.50)
Martinez, William	Reimbursement - Health Insurance	\$ (458.00)
Vayan, Katelyn	Payroll	\$ (108.70)

Motion by Art Fox to approve the General Account bill pay, seconded by Bob Oppenheimer, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (925.65)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (73.57)
Damaso Gonzalez	5022 · Repairs, Testing, Maintenance - WTP	\$ (2,430.00)
Water Quality Control Professionals	5031 · WWTP Operators, 5032 · Repairs	\$ (2,220.92)
Water Quality Control Professionals	5021 · WTP Operators, 5022 · Repairs	\$ (3,072.72)

Motion by Art Fox to approve the Enterprise Account bill pay, seconded by Duke Gerber, unanimously approved.

3. Community Fund

FirstBank	5181 · Bank Service Charges	\$(2.00)
Rayna Gleason	5051 · Marketing & Town Events - Scholarship fund (5/6/25)	\$(2,000.00)

Motion by Art Fox to approve the Community Fund Account bill pay, seconded by Duke Gerber, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Duke Gerber, unanimously approved at 7:35pm.