



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, October 7, 2025

CALL TO ORDER at 7:02pm

ROLL CALL

Mayor Duke Gerber	Mayor Pro-Tem Art Fox	Trustee Garrett Alexander
Trustee Ben Kleimer	Trustee Open Seat	Trustee Bob Oppenheimer
Trustee Ondrej Mertlik	Deputy Clerk Chris Brown	
Administrator/Clerk Melissa Matthews		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Ben Kleimer to approve the agenda, seconded by Art Fox, unanimously approved.

APPROVAL OF MINUTES

1. September 16, 2025

Motion by Bob Oppenheimer to approve the minutes, seconded by Garrett Alexander, unanimously approved.

2. October 1, 2025

Motion by Art Fox to approve the minutes, seconded by Duke Gerber, with Ben Kleimer and Garrett Alexander abstaining unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

Property owner Chris Wade discussed plans to store an enclosed trailer on his property.

DISCUSSION AND ACTION ITEMS

1. Whitney Maxwell - Trustee Application

Whitney Maxwell is applying for the vacant seat on the Board of Trustees, Has been in the valley for about 7 years and moved to Red Cliff about 2 years ago.

Motion by Ben Kleimer to appoint Whitney Maxwell to the Board of Trustees, seconded by Bob Oppenheimer, unanimously approved.

ROLL CALL

Mayor Duke Gerber	Mayor Pro-Tem Art Fox	Trustee Garrett Alexander
Trustee Ben Kleimer	Trustee Whitney Maxwell	Trustee Bob Oppenheimer
Trustee Ondrej Mertlik	Deputy Clerk Chris Brown	
Administrator/Clerk Melissa Matthews		

2. Lorenzo Sandoval - Special Event Permit

He is proposing to rent the old gym for a plop drop event to help raise money for a school trip for his daughter.

Motion by Ben Kleimer to approve, seconded by Duke Gerber, unanimously approved.

3. Community Fund - Event in Auditorium

The Community Fund would like to host a Halloween movie night on Friday October 24 in the school gym. The movie would be Hocus Pocus and a resident has offered to set up his speaker and screen setup as done in the past. The volunteers have decorations in addition to whatever is in the town closet. They are asking for a \$60 budget for this event.

The board directed staff to move forward with A Halloween Movie night on Friday Oct 24th.

4. Climate Action Collaborative

The Climate Action Collaborative, is requesting a \$343.55 contribution from Red Cliff for 2026 as part of a countywide funding model supporting regional climate action. The Collaborative coordinates projects like net-zero building initiatives, EV infrastructure, waste reduction, and water conservation to help Eagle County meet its Climate Action Plan goals.

After discussion, the Board decided to wait until after Ben and Melissa meet with them next week.

5. Memorandum of Understanding

The Colorado Department of Revenue for Control of Confidential Data, requires that we appoint one staff member to receive confidential tax information from the Colorado Department of Revenue for next year. Melissa has been appointed in the past

Motion by Art Fox to approve the Memorandum of Understanding, and appoint Melissa as the representative, seconded by Bob Oppenheimer, unanimously approved.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber:

- The state posted the weight limit signs on the Silver/ Green bridge, be aware of drivers attempting to go through Red Cliff to bypass.

Administrator/Clerk, Melissa Matthews:

- Chris Wade has requested a formal acknowledgment from the Town to store enclosed, road-worthy trailers on his property. The Town Manager is bringing this request to the Board for review, noting that while the Town Code does not explicitly prohibit this use, the Town generally does not issue administrative acknowledgments for activities that are otherwise allowed under the Code. Any trailers stored must comply with all applicable regulations, including property appearance, weed control, snow removal, and fire safety.
- Board composition ballot question regarding weather or not to move forward with a 5 Member BOT.
- CDPHE has issued an amended sanitary survey letter for Red Cliff's water system, updating one prior violation to an observation after reviewing new data. Thank you to John Volk for his efforts to rectify this incorrect violation.
- The only feedback from P&Z members about compensation was noted that while compensating Planning & Zoning Commission members recognizes their effort, the Town's limited budget makes this challenging; Staff has planned to update P&Z fees for next year and will ensure the compensation I offset with the new fee structure.
- We submitted the grant application for the Old Town Hall planning/construction plans grant through the State Historical Fund with the help of Colorado Preservation Inc.
- We were not able to get the Mural grant application in, but are completely prepared to submit this in the next round which is in December.
- SpeakUp ReachOut reported that so far this year, there have been significantly less suicides than last year, and none from the Green Bridge.

- The county is helping to get additional signage at the entrances to Town to help prevent large trucks from coming through Town because of the weight limitations of the Green Bridge.
- Veronica Ross and the local DAR chapter will be doing some work in the cemetery regarding veteran gravesites.
- Met with the new town manager for Minturn, they are grateful for the help with employees and want to collaborate with us more in the future, especially on revenue generating events.
- Xcel Energy plans to conduct work in and around Red Cliff on Saturday, 10/11/2025, which would require a full power outage from 8am to 5pm. This is entirely managed by Xcel and the Town has no control over timing or duration. We have, however, pleaded with them to do this on a weekday and/or for short periods of time. We hope to know more tomorrow.
- Next meeting cancelled and bill pay will be up for approval at next meeting. Staff will connect with appropriate Board members to sign checks.
- Staff plans to update policy on new taps and plans and procedures

Trustee, Garrett Alexander:

- A Core transit meeting on 10-8-25 , ATU withdrew a petition to unionize.

Maintenance, Lorenzo Sandoval:

- Updates on the Maintenance and snow storage

BILL PAY

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (629.59)
ABTwater.com	5022 · Repairs, Testing & Maintenance	\$ (190.00)
Advanced Diesel Pro	5093 · Repairs & Maintenance	\$ (3,448.00)
Apex Waste	5086 · Trash Collection	\$ (162.62)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies- Prime Membership	\$ (151.08)
Amazon Marketplace	5100 · Building/Grounds-Smart Lock for building	\$ 43.75)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies	\$ (69.24)
Amazon Marketplace	5100 · Building/Grounds-Poop Bags	\$ (216.96)
Century Link - x2191	5041 · Postage, Print, Telephone, Supplies	\$ (209.77)
Colorado Preservation, Inc	5043 · Education/Training-Grant Writing for Old town hall	\$(1,000.00)
Eagle County Historical Society	5186 · Donations/Contributions-2025/2026 Membership Donation	\$ (500.00)
Empower Retirement Plans	Payroll Liabilities:Retirement Plans - PPE 09/30/2025	\$ (1,500.95)
FirstBank	5181 · Bank Service Charges	\$ (12.00)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (464.00)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (3,820.00)
Lorenzo S. Sandoval	5183- Mileage reimbursement	\$ (198.80)
Marcin Engineering	5100 · Building/Grounds	\$ (217.50)
Melissa Matthews	5183-Mileage reimbursement	\$ (54.60)

Utility Notification Center of CO	5100 · Building/Grounds	\$(17.05)
Vero Broadband	5046 · Computer & Internet	\$ (280.00)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (33.18)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$(101.97)
Duke Gerber	5062 · Board Member	\$(250.00)
Art Fox	5062 · Board Member	\$(150.00)
Ben Kleimer	5062 · Board Member	\$(150.00)
Garrett Alexander	5062 · Board Member	\$(150.00)
Ondrej Mertlik	5062 · Board Member	\$ (150.00)
Robert Oppenheimer	5062 · Board Member	\$ (150.00)
Beyer, David	Payroll	\$ (1,100.97)
Brown, Chris	Payroll	\$ (1,253.64)
Brown, Chris	Reimbursement - Health Insurance	\$ (458.00)
Finamore, Kristina	Payroll	\$ (261.94)
Sandoval, Lorenzo	Payroll	\$ (1,470.92)
Matthews, Melissa	Payroll	\$ (2,224.03)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (458.00)
Matthews, Melissa	Expense Reimbursement - Cell phone/ Travel Expenses	\$ (37.50)
Gallegos, Nick	Payroll	\$ (1,368.28)
Martinez, William	Payroll	\$ (1,426.87)
Martinez, William	Reimbursement - Health Insurance	\$ (458.00)
Vayan, Katelyn	Payroll	\$(215.41)

Motion by Garrett Alexander to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (784.25)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (73.57)
Ferguson Waterworks	5022 · Repairs, Testing & Maintenance - WTP	\$ (612.22)
Inland Potable Services	5022 · Repairs, Testing & Maintenance - WTP	\$ (3,150.00)
Water Quality Control Professionals	5031 · WWTP Operators, 5032 · Repairs	\$ (1,878.37)
Water Quality Control Professionals	5021 · WTP Operators, 5022 · Repairs	\$ (3,153.95)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (528.77)

Motion by Garrett Alexander to approve the Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

3. Community Fund

Colorado Preservation	5043 · Education/Training- Community Food Bank	\$ (500.00)
FirstBank	5181 · Bank Service Charges	\$ (2.00)
Speak Up Reach out	5043 · Education/Training- Donation	\$ (500.00)

Motion by Duke Gerber to approve the Community Fund Account bill pay, seconded by Garrett Alexander, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Bob Oppenheimer, unanimously approved at 9:45pm.